INVENTORY OF AGENCIES, BOARDS AND COMMISSIONS

1986

Alberta

GOVERNMENT OF ALBERTA

87-00535/

This inventory represents a compilation of information provided by the departments and agencies of the Government of Alberta during the summer of 1986. It was prepared by the Project Management Division, Alberta Executive Council Office.

The agencies, boards and commissions are listed under the ministries with which they are associated or through which funding is provided.

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DEPARTMENT OF ADVANCED EDUCATION

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Athabasca University - Governing Council
Banff Centre for Continuing Education - Board of Governors
Council on Admissions and Transfer, Alberta
Fairview College - Board of Governors
Grande Prairie Regional College - Board of Governors
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Keyano College - Board of Governors
Lakeland College - Board of Governors
Lethbridge Community College - Board of Governors
Medicine Hat College - Board of Governors
Mount Royal College - Board of Governors
Northern Alberta Institute of Technology - Board of Governors
Olds College - Board of Governors
Private Vocational Schools Advisory Council
Red Deer College - Board of Governors
Southern Alberta Institute of Technology - Board of Governors
Students Finance Board
University of Alberta - Board of Governors
University of Calgary - Board of Governors
University of Lethbridge - Board of Governors
Westerra Institute of Technology - Board of Governors

ALBERTA COLLEGE OF ART - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Dale Simmons (Chairman) Donald F. Becker Henry M. Beaumont Malcolm L.S. Bryce Margaret Andrekson Garfield Anderson Barbara Joffe President, Alberta College of Art One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

THE ATHABASCA UNIVERSITY - GOVERNING COUNCIL

Authorization:	Universities Act.
Purpose:	To manage and control property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Donn Larsen (Chairman) Jack E. Kasenberg Blaine Logan Andrew Kubicki Audrey Akroyd Robert William Prather Margaret L. Wensink Michailo Wujcik Dick Aberg President, Athabasca University Two Vice-Presidents, Athabasca University One representative - Student Body One representative - Non-academic staff Five representatives - Academic Staff Association
Vacancies:	Four
Appointment Procedure:	The Chairman and not more than twelve members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing
Contact Person:	Henry Anderson - 427-5655

THE BANFF CENTRE FOR CONTINUING EDUCATION - BOARD OF GOVERNORS

Authorization:	Banff Centre Act.
Purpose:	To manage and control the property, revenues, business and affairs of the Banff Centre.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Carolyn Tavender (Chairperson) Harley Hotchkiss Claude LeBlanc Peter L.P. MacDonnell Roger Beaulieu Suzanne Palmer Gordon Pearce Lynn A. Patrick Jennie Belzberg Brent Robert Baker W.L. Heisey President, The Banff Centre One representative - Federal Government for National Parks
Vacancies:	None.
Appointment Procedure:	All members, including one person nominated by the federal government, are appointed by the Lieutenant Governor in Council.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

ALBERTA COUNCIL ON ADMISSIONS AND TRANSFER

Authorization:	Department of Advanced Education Act.
Purpose:	To improve arrangements for the admission of students and the transfer of program/course credits among universities, colleges, technical institutes and other post-secondary institutions.
Method of Financing:	Vote 1, Department of Advanced Education.
Membership:	Vacant (Chairman) Four representatives - Academic Staff of Four Universities Four representatives - Council of College Presidents Two representatives - N.A.I.T. and S.A.I.T. One representative - Alberta Vocational Centre
Vacancies:	One.
Appointment Procedure:	All appointments are made by the Minister.
Term of Office:	All members are to be appointed to terms not exceeding three years and be eligible for one additional term.
Remuneration Arrangements:	All members will be reimbursed for expenses. The chairman, public members and student members will receive remuneration according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Council.
Frequency of Meetings:	As required (approximately once a month).
Duration:	Continuing.
Contact Person:	Marilyn Patton - 427-5655

FAIRVIEW COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Barry Lazoruk (Chairman) Gwen Tegart Anne Vos Frederick J. Friedmeyer Robert R. Little Frank Gaboury Annette Nelson President, Fairview College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

GRANDE PRAIRIE REGIONAL COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Ted Balderston Louise Zahacy Sidney Rodnunsky Trudy Halabisky Hugh Impey John Ternoway Robert W. Waldenberger President, Grande Prairie Regional College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

GRANT MacEWAN COMMUNITY COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Peter Kossowan (Chairman) Irene Koziol Rose Marie Nicas Robert Young Beverly Mahood William A.R. Barry John Steffensen President, Grant MacEwan Community College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

KEYANO COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education
Membership: (All part-time)	Robert Byron (Chairman) Wendy Podborski Arnie Godin Anne Budd Gary Burns Nora F. Flett Phoebe Spice President, Keyano College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655

LAKELAND COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education
Membership: (All part-time)	Don Whittaker (Chairman) Larry Ruptash Vreny Lauzon Edward Jensen Lorne H. Assheton-Smith Randall C. Stafford Margaret Snelgrove President, Lakeland College One representative - Saskatchewan Government One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and seven members of the public are appointed by the Lieutenant Governor in Council. The President and Government of Saskatchewan representative are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

LETHBRIDGE COMMUNITY COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Dick Haney (Chairman) John Otto Bob Alexander Douglas K. Thornton Rhonda Ruston Laurence F. Turner Craig Simmons President, Lethbridge Community College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

MEDICINE HAT COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education
Membership: (All part-time)	Orville Shantz (Chairman) Gail Frandsen Jane C. MacKay William Rae David Geldreich Hans Mueller President, Medicine Hat College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	One.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

MOUNT ROYAL COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Roy Deyell (Chairman) Joanne L. McLaws Ted Carruthers Bill McManus Barbara J. Fraser Doug Thomson Bartlett Rombough President, Mount Royal College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

Authorization:	Technical Institutes Act.
Purpose:	To conduct the business and affairs of the Institute in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Al McCagherty (Chairman) Catherine A. Wyatt Stan Kondratiuk Lawrence Jacobs Georgiana A. Brooks Victoria Vaitkunas Robert Graesser Art Meyer Allan Olson Bruce Ashton President, N.A.I.T. Two representatives- Students' Council Two representatives- Academic Staff Association One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and nine members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for students, two years for academic staff members and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

OLDS COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Eric Jensen (Chairman) Clem Kuelker Roy Copithorne Bridget Galvon Joseph J. Lehane Gary Severtson Alex K. Rose President, Olds College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies.	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

PRIVATE VOCATIONAL SCHOOLS ADVISORY COUNCIL

Authorization:	Private Vocational Schools Act.
Purpose:	To hear appeals related to licencing decisions of the Director, Private Vocational Schools, and to enquire into matters referred by the Minister.
Method of Financing:	Vote 1, Department of Advanced Education.
Membership: (All part-time)	Stan Wilk (Chairman) David Bruce Harvey Lemish Linda A. Hueppelsheuser Lee Meikle
Vacancies:	None.
Appointment Procedure:	All members are appointed by the Minister.
Term of Office:	All members are appointed for terms of not more than three years and are eligible for one additional term.
Remuneration Arrangements:	In accordance with Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Record of Deliberations:	Records restricted to the use of the Council and the Minister.
Appeal Procedure:	Appeal to the Court of Queen's Bench.
Citizen Participation:	All Council members are from the general public.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Andy Hendry - 427-3846

RED DEER COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Dennis W. Crowe Wendy Walls Ken Heywood Robert Gray Doris Jewell Robert J. Krejci John Uncles President, Red Deer College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and six members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Orders.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

Authorization:	Technical Institutes Act.
Purpose:	To conduct the business and affairs of the Institute in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	George Kermack (Chairman) Bruce H. Sudden Ron Parker Jeff Welling Mary E. Morrow Gloria Planidin Marjorie Bahan Maureen Crane Bradley T. McManus Orville Fletcher President, S.A.I.T. One representative - Students' Council One representative - Academic Staff Association One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and nine members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for students, two years for academic staff members and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

STUDENTS FINANCE BOARD

Authorization:

Students Finance Act.

Purpose:

To provide financial assistance to Alberta Students through the administration of the Students Finance Act, the Student Loan Guarantee Act, the Canada Student Loans Act and the Alberta Heritage Scholarship Act.

Method of Financing:

Vote 2, Department of Advanced Education.

Membership:
(All part-time)

Mark Tims (Chairman)
Linda Steinmann
Sylvia A. Langlois
David Hancock
William Hunchak
Si Sivam
Terry Haberman
David O'Leary
Pierette Ducharme
Lorraine Land
Richard T.E. Tchir

Vacancies:

None.

Appointment Procedure:

All members are appointed by the Minister.

Term of Office:

All members are appointed for a term not exceeding three years as prescribed by the Minister and are eligible for one additional term.

Remuneration Arrangements:

According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Record of Deliberations:

Decisions are recorded in minutes that are restricted to internal use within the Department. Final decisions on policy and procedure are available to the public.

Appeal Procedure:

1) Students may initiate an appeal by contacting either office of the Students Finance Board.
2) A review is undertaken by the Board's staff, taking into account information or documentation relevant to the student's application.
3) If the student is not satisfied with the results of the review, the matter is placed on an agenda of the Appeals Committee.
4) Appeals Committees are located in Edmonton and Calgary.
5) Appeals dealing with residency or independence are heard by the Board.

STUDENTS FINANCE BOARD - Page 2

Citizen Participation:	Citizens are appointed to the Board. Communication is maintained through the receipt of briefs and by participation in meetings with student groups and institutional personnel. Appeals Committees and Selection Committees for various scholarships involve members of the public.
Frequency of Meetings:	Generally, meetings are held six times during the year or as required.
Duration:	Continuing.
Contact Person:	Fred Hemingway - 427-5655.

UNIVERSITY OF ALBERTA - BOARD OF GOVERNORS

Authorization:	Universities Act.
Purpose:	To manage and control the property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	John Schlosser (Chairman) Garry Davidge Sandy MacTaggart Jake Superstein Bill Milnthorp Mary Lobay Sandy H.J. Pearson Michael C. Welsh John A. Scott Chancellor, University of Alberta President, University of Alberta Two representatives- Alumni Association One representative - Senate Two representatives- Faculties Council Two representatives- Students' Council One representative - Grad Students' Association
Vacancies:	None.
Appointment Procedure:	The Chairman and eight members of the public are appointed by the Lieutenant Governor in Council. The Chancellor and the President are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

THE UNIVERSITY OF CALGARY - BOARD OF GOVERNORS

Authorization:	Universities Act.
Purpose:	To manage and control the property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	Robert A. Willson (Chairman) Judith A. Mills Carol Wilmot David Bruce Smith J. Brian Malone Harold Milavsky Harold Atkinson Ann McCaig Tom S. Dobson Chancellor, University of Calgary President, University of Calgary Two representatives- Alumni Association One representative - Senate Two representatives- General Faculties Council Two representatives- Students' Union One representative - Grad Students' Association
Vacancies:	None.
Appointment Procedure:	The Chairman and eight members of the public are appointed by the Lieutenant Governor in Council. The Chancellor and the President are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for reappointment.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

THE UNIVERSITY OF LETHBRIDGE - BOARD OF GOVERNORS

Authorization:	Universities Act.
Purpose:	To manage and control the property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education
Membership: (All part-time)	Dennis O'Connell (Chairman) Jerry LeGrandeur Harry Cox Maryanne Sandberg Thomas McNab Edward Rice Rex Little Frank Maloney Chancellor, University of Lethbridge President, University of Lethbridge Two representatives- Alumni Association One representative - Senate Two representatives- General Faculties Council Two representatives - Students' Union
Vacancies:	One
Appointment Procedure:	The Chairman and eight members of the public are appointed by the Lieutenant Governor in Council. The Chancellor and the President are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for reappointment.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

WESTERRA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

Authorization:	Technical Institutes Act.
Purpose:	To conduct the business and affairs of the Institute in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time)	James E. Baker (Chairman) Ken Foster Victoria Slater Murray Kulak Mickey Krikun George Friesen Roy Warwa Clarence G. Thomlinson Kathleen Thompson Len Rombough President, Westerra Two representatives- Students' Council Two representatives- Academic Staff Association One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and nine members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for students, two years for academic staff members and two years for a non-academic staff member.
Remuneration Arrangements:	N/A
Record of Deliberations:	Minutes are recorded.
Appeal Procedure:	N/A
Citizen Participation:	Citizens are appointed to the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Henry Anderson - 427-5655.

DEPARTMENT OF AGRICULTURE

Agricultural Development Corporation
Agricultural Products Marketing Council
Agricultural Research Council of Alberta
Agricultural Research Trust
Dairy Control Board
Farm Implement Board
Grain Commission
Hail and Crop Insurance Corporation, Alberta
Irrigation Council
Surface Rights Board
Weather Modification, Advisory Committee on

ALBERTA AGRICULTURAL DEVELOPMENT CORPORATION

Authorization:	The Agricultural Development Act.
Purpose:	To provide financial assistance and financial counselling to Alberta's farmers and agri-businesses, who are unable to obtain financing from other lenders or who, as beginning farmers meet specific eligibility criteria and thus assist in maintaining viable family farms.
Method of Financing:	Vote 6, Alberta Agriculture.
Membership: (All part-time except Chairman)	Harold J. Hanna (Chairman) Jacques Dargis Gerald Gunby Gilbert Balderston Paul Madge Gloria Paquette Gerald B.H. Parlby John L. Richter Claude Bishop Brian Heidecker
Vacancies:	Two
Appointment Procedure:	Ministerial Order. The Act provides for a Board of Directors of not less than 3 and not more than 12 members, one-third of whom shall be engaged in the business of farming.
Term of Office:	3 year - renewable.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order), except the Chairman who is a salaried senior Government official. Representatives of the Department of Agriculture may also be appointed without specific remuneration.
Records of Deliberations:	Minutes are distributed to Directors and are otherwise restricted to internal use.
Appeal Procedure:	Review hearings of declined loan applications are arranged with local Agricultural Development Committees by approaching local District Agriculturists.

ALBERTA AGRICULTURAL DEVELOPMENT CORPORATION - Page 2

Citizen Participation:	The Board of Directors is constituted of representatives from throughout the province, many of whom are actively or have in the past been deriving their primary livelihood from agricultural production or related businesses. These individuals bring to the Board, regional and knowledgeable perspective on agricultural credit concerns.
Frequency of Meetings:	Twice monthly (first and third Wednesday and Thursday of each month).
Duration:	Continuing.
Contact Person:	Mr. J.H. Hanna - 421-8911.

AGRICULTURAL PRODUCTS MARKETING COUNCIL

Authorization:	Marketing of Agricultural Products Act.
Purpose:	To administer the above Act; facilitate the establishment of marketing board and commissions and supervise their operation, provide leadership in the development of new market opportunities for Alberta products.
Method of Financing:	Vote 3, Department of Agriculture.
Membership: (All part-time)	Harvey J. Buckley (Chairman) Dennis L. Glover Eleanor Greenwood Irene Leavitt Sidney J. Lore Earl Masterson Richardson J. Page Thomas Thurber George Visser
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80.
Records of Deliberations:	Minutes of Council restricted to internal use.
Appeal Procedure:	An aggrieved person appeals first to Board/Council making the original decision. Further appeal can be taken to the Marketing Council. Appeals dealing largely with legal matters are referred to Court of Queen's Bench.
Citizen Participation:	Through public representation on Council, and before the Council on appeals.
Frequency of Meetings:	Once a month or as required.
Duration:	Permanent.
Contact Person:	Mr. T.E. Sydness, General Manager - 427-2165.

AGRICULTURAL RESEARCH COUNCIL OF ALBERTA

Authorization: Ministerial Order.

Purpose: To provide funds which will be used for Agricultural Research to augment and complement existing programs.

Method of Financing: Vote 5, Department of Agriculture.

Membership:
(All part-time)

Hon. Peter Elzinga (Chairman)
Clarence Anderson
Elmer Kadatz
N.A. Harris
Elden Kaun
Jack Newman
Jack Ady, M.L.A.
Leroy Niedermier
Ed Shimbashi
Walter Van de Walle
Art O. Olson
One representative - Alberta Research Council
Department of Agriculture, Deputy Minister
One representative - University of Alberta
One representative - Agriculture Canada

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: At pleasure.

Remuneration Arrangements: Payments as per Schedule 2, Part A of O.C. 1175/80.

Records of Deliberations: Council keeps a record of the deliberations and decisions from its meetings. These minutes are confidential, and are for the internal use of Council and Farming for the Future only.

Appeal Procedure: There is no formal appeal procedure for rejected proposals. However, the applicant has the option of modifying and resubmitting the proposal based on Council's comments and recommendations.

Citizen Participation: Citizens outside of those on Council and its program committees do not play a role in the project selection process.

Frequency of Meetings: Council holds three meetings per year - a policy meeting, a decision meeting and a summer meeting.

Duration: This will depend on the duration for the Farming for the Future Program. At this time, the duration can be considered indefinite.

Contact Person: Dr. James P. Mahone - 427-1956
Director, Research Division

ALBERTA AGRICULTURAL RESEARCH TRUST

Authorization:	Alberta Agriculture Research Trust Act.
Purpose:	To review requests for research funds and assign funds to accepted research projects and to administer the use of all property, bequests, devices and transfers made to the Trust.
Method of Financing:	Contributions from donors (Marketing Boards, commercial organizations, professional and other associations) on a dollar for dollar basis up to a maximum of $200,000 per year.
Membership: (All part-time)	Department of Agriculture, Deputy Minister (Chairman) Allan Smith James Mahone B. Thorlakson J. Iwabushi Alvin Johnstone One representative - Alberta Research Council One representative - U. of A., Faculty of Agriculture One representative - Institute of Agrologists Two representatives- Unifarm Dean, Faculty of Agriculture, U. of A.
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80, (Committee Remuneration Order).
Records of Deliberations:	Minutes for internal use only.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	At least once a year or as required.
Duration:	Permanent.
Contact Person:	Dr. J.P. Mahone - 427-1956

DAIRY CONTROL BOARD

Authorization: Dairy Board Act.

Purpose: The bulk of the operating expenses of the Dairy Board are provided by the industry (producers and processors) assessments. The costs of the Market Share Program are one hundred percent met by producers. Expenses of Fluid Milk Control and the Fluid Milk Equalization Pool are met seventy-five percent by producers and processors assessment and twenty-five percent by the Government.

Method of Financing: Vote 2, Department of Agriculture.

Membership:
Mike Dordevic (Chairman)
Margaret Chorney
Albert Kastelic
Reid J. Cameron
James Hunter

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council. Board appointments are as per Section 3 of the Dairy Board Act (2) (a).

Term of Office: At pleasure. Appointments are generally for a three year term.

Remuneration Arrangements: Payment as per Schedule 2, Part B of O.C. 1175/80.

Records of Deliberations: Minutes of meetings are recorded manually by the Secretary-Manager, typed, circulated to Board members for ratification. The records are restricted for use by Board members and administrative staff who obtain direction from the Board decisions.

Appeal Procedure: Producers who are dissatisfied with the policy decisions or the administration of Board policy are granted either written or personal appearance appeals.

Citizen Participation: Citizens are availed the same opportunity as are producers or processors to bring before the Board concerns about policy or its application in written form or in person.

Frequency of Meetings: Meetings are held approximately monthly, with more frequent meetings when the need arises.

Duration: Ongoing.

Contact Person: Mike Dordevic - 352-9211
Board Chairman.

FARM IMPLEMENT BOARD

Authorization:	Ministerial Order dated January 22, 1980.
Purpose:	To advise the Minister in respect to matters arising out of the operation of the Farm Implement Act.
Method of Financing:	Vote 4, Department of Agriculture.
Membership: (All part-time)	Frank Nemeth (Chairman) Harry G. Rowney William G. Neis One representative - Unifarm One representative - Alberta Wholesale Implement Association One representative - Prairie Implement Manufacturing Association
Vacancies:	None.
Appointment Procedure:	Ministerial Order. Industry people are recommended by their respective associations, and some farmers are also recommended by farmer organizations.
Term of Office:	Individual members are appointed for four-year terms at staggered intervals.
Remuneration Arrangements:	Payment as per Schedule 2, Part A of O.C. 1175/80.
Record of Deliberations:	Minutes restricted to internal use.
Appeal Procedure:	Appeals are requested in writing to the Chairman of the Board. He will decide if the appeal should be heard and appoint a date. At the hearing the sides of the complainant and the defendant are heard after which the Board will make a recommendation for the resolution of the complaint. The recommendations are not binding on either party.
Citizen Participation:	There is no formal method for citizen participation. However, a citizen's concern could be brought to the attention of the Board via a Board member or the secretary of the Board.
Frequency of Meetings:	Meetings are held as required and result in approximately 2 to 4 meetings per year.
Duration:	Ongoing.
Contact Person:	Alan Krahn - 427-2188.

ALBERTA GRAIN COMMISSION

Authorization:	Ministerial Order.
Purpose:	To examine all facets of the grain and oilseeds industry in Alberta for the purpose of developing policy recommendations to the Minister aimed at increasing net farm income and to maintain liaison with other Government boards, agencies or groups.
Method of Financing:	Vote 3, Department of Agriculture.
Membership: (All part-time)	Ken E. Beswick (Chairman) Brian Downey, M.L.A. Doug Cooper Jack Gorr Kenneth Beswick Walter Paszkowski Dennis Hueppelsheuser Doug C. Radke Cornelis S. Vos Kenneth M. Motiuk
Vacancies:	Two.
Appointment Procedure:	Ministerial Order. (The Vice-Chairman is nominated by the Premier.)
Term of Office:	The Chairman holds office during the pleasure of the Minister; the Vice-Chairman during the pleasure of the Premier. The other members are appointed for a three year period each on a staggered basis.
Remuneration Arrangements:	Payment as per Schedule M.L.A.-Schedule 1A of O.C. 1175/80. Chairman and members as per Schedule 1B of O.C. 1175/80.
Records of Deliberations:	Maintains a confidential file of minutes and a card index of recommendations to the Minister. Internal use only.
Appeal Procedure:	N/A.
Citizen Participation:	Periodically, members of the public are invited to provide expertise for the Grain Commission. In the past, no individual asking to be heard by the Alberta Grain Commission has ever been refused.
Frequency of Meetings:	Meets on a monthly basis usually for one day except during seeding and harvesting.
Duration:	Ongoing.
Contact Person:	Ken Beswick - 427-7329

ALBERTA HAIL AND CROP INSURANCE CORPORATION

Authorization:	The Hail and Crop Insurance Act.
Purpose:	To act as the public authority responsible for the administration of the Alberta Hail Insurance Program, the Alberta Crop Insurance Program, and the Wildlife Damage Fund.
Method of Financing:	There are no Government funds allocated to the hail insurance scheme. The crop insurance scheme is a joint federal/provincial program. The Federal Government pays 50% of the farmers' premiums. The Alberta Government pays the administrative costs.
Membership:	Peter Trynchy, M.L.A. (Chairman) Albert Kooy Jean Langelier Frank J. Schwengler Robin Wallace James Daines
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to all members of the Board and the Minister of Agriculture. A report is written annually, presented to the Minister of Agriculture and the Legislature.
Appeal Procedure:	Final appeal to Board of Directors.
Citizen Participation:	By invitation and public meetings.
Frequency of Meetings:	One two-day meeting per month and additional meetings when required.
Duration:	Permanent.
Contact Person:	E.A. Patching, General Manager - 782-4661

IRRIGATION COUNCIL

Authorization:	The Irrigation Act.
Purpose:	Advises the Minister on policy matters; approves cost sharing projects and expenditure of funds with Irrigation Districts in Rehabilitation; construction and upgrading of existing irrigation facilities as defined in the Irrigation Act.
Method of Financing:	Vote 5, Department of Agriculture.
Membership: (All part-time)	Edward Shimbashi (Chairman) Leighton Buckwell Lyman Garner Paul Edlund Peter Vanden Dungen Brian Colgan Jake Thiessen Manager, Irrigation Secretariat
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	According to Schedule 2, Part A of O.C. 1175/80.
Records of Deliberations:	All Irrigation Council decisions are recorded in officially kept minutes which are restricted for distribution to only the following: Irrigation Council members, ADM of Research & Resource Development and the Minister of Agriculture.
Appeal Procedure:	A formal appeal procedure for Irrigation Council decisions is not available within the confines of the Irrigation Act.
Citizen Participation:	Water users may make representations to the Council.
Frequency of Meetings:	Monthly plus special meetings as required.
Duration:	Permanent.
Contact Person:	G. Hartman - 329-5176 Manager, Irrigation Secretariat

SURFACE RIGHTS BOARD

Authorization: The Surface Rights Act and the Expropriation Act.

Purpose:

(1) Under the Surface Rights Act:
to grant right of entry and determine the amount of compensation for land required for:
(a) the removal of minerals and for or incidental to any drilling or mining operations, and
(b) the construction of pipelines, power transmission lines, or telephone lines,
where the operator is unable to acquire such right by agreement with the owner or occupant of the land.

(2) Under the Expropriation Act:
to deal with Notices of Intention to Expropriate lands under Section 27(2) of the Act where such expropriation is authorized under Section 31 of the Water Resources Act and the Hydro and Electric Energy Act.

Method of Financing: Vote 1, Department of Agriculture.

Membership:

Cecil J.H. Purves (Chairman)
Lewis P. Pollard
Stephen C. Tippett
Frank Martin
Neil D. MacDonald
Samuel C. Wishloff
Hervy R. Watson
James J. Leddy
Arthur D. MacKenzie
Leslie N. Miller

Vacancies: Three.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: The Chairman and members are permanent employees under the Public Service Act.

Remuneration Arrangements: All are salaried senior government officials.

Records of Deliberations: All Orders made by the Board are available to the public.

SURFACE RIGHTS BOARD - Page 2

Appeal Procedure:

Under the Surface Rights Act:
Appeal of a compensation order is to the Court of Queen's Bench of Alberta pursuant to Section 26 of the Surface Rights Act.

Under the Expropriation Act:
An Appeal lies to the Court of Appeal of Alberta from any determination or Order of the Board, except when it is carrying out the functions of an Inquiry Officer under Part 1 of the Act. Such appeal may be made on questions of law or fact or both.

Citizen Participation:

The Board is designated as an authority to which the Administrative Procedures Act applies. Consequently, the Board must provide a written statement of its decision as well as an explanation for its decision, to the parties involved.

Frequency of Meetings:

The Board conducts hearings throughout the year.

Duration:

Permanent.

Contact Person:

C. Purves, Chairman - 427-2444
or E.A. Shupenia, Executive Director.

ADVISORY COMMITTEE ON WEATHER MODIFICATION

Authorization:	Ministerial Order dated August 11, 1980.
Purpose:	To advise the Minister on all matters relating to the suppression of hail in the Province of Alberta.
Method of Financing:	Vote 2, Department of Agriculture.
Membership: (All part-time)	James P. Christie (Chairman) John P. Bowland Robert W. Fisher Leonard K. Haney Harold E. Howe Arthur W. Jones Dorothy L. Stewart Albert F. Wagner
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 2A of O.C. 1175/80.
Records of Deliberations:	Decisions are recorded in minute form and records of the meetings are up to date. Minutes of the meetings are for internal use only.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens who may have concerns are welcome to meet with the Committee upon request.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.O. Olson - 427-1957 Assistant Deputy Minister Research and Resource Development Sector

ATTORNEY GENERAL

Board of Review
Crimes Compensation Board
Fatality Review Board
Gaming Commission
General Insurance Company
Judicial Council
Land Compensation Board
Law Foundation, Alberta
Public Utilities Board

BOARD OF REVIEW

Authorization:	Section 547 of the Criminal Code of Canada.
Purpose:	To review criminal cases where the person was judged to be insane and recommend to the Lieutenant Governor on whether that person is fit to stand trial, or, if previously found to be innocent, whether that person should be released from custody and on what terms he should be released.
Method of Financing:	Appropriation under the Attorney General's Department.
Membership: (All part-time)	Neil Primrose (Chairman) Michael G. Stevens-Guille R.K. Thomson Donald Lindsay M.J. Burrows J.W. Beames
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council. It is composed of a maximum of five members and a minimum of three members. At least two members must be duly qualified psychiatrists and at least one member must be a member of the bar of the Province.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to O.C. 601/85 for professional members and chairman. O.C. 1175/80, Schedule 1 - Part A for travelling and living expenses to members, alternate members and chairman.
Records of Deliberations:	Case files restricted to internal use. Recommendations go to parties officially involved.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Twice per year or at the call of the Chairman.
Duration:	Continuing.
Contact Person:	M. Watson - 427-5050.

CRIMES COMPENSATION BOARD

Authorization:	Criminal Injuries Compensation Act.
Purpose:	To administer and operate the Criminal Injuries Compensation Act, and award compensation to the dependents of a person who was killed, or persons injured, as a direct result of a criminal offence on the part of another person or as the result of endeavouring to keep peace or assisting a police officer to do so.
Method of Financing:	Appropriation under the Attorney General's Department.
Membership: (All part-time)	Bruce Massie (Chairman) Boris A. Nahornick Terence J. Nugent
Vacancies:	None.
Appointment Procedure:	The Board is composed of three members, one of whom must be a Barrister and Solicitor. All are appointed by the Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to O.C. 101/81.
Records of Deliberations:	By Section 13 of the Act, the Board must provide all parties involved and the Attorney General with a written statement explaining its decision.
Appeal Procedure:	Section 18 of the Act provides for appeal to The Court of Appeal of Alberta on a question of law or jurisdiction.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	Linda Unger 427-5115.

THE FATALITY REVIEW BOARD

Authorization:	The Fatality Inquiries Act, Part 1, Section 2, 3 & 4.
Purpose:	The Board reviews investigations under the Act in order to determine the need for holding a public inquiry; recommends the appointment of medical examiners; and reviews complaints respecting misbehavior or incompetence or neglect of duty by medical examiners to perform their duties under the Act.
Method of Financing:	Appropriation under the Attorney General's Department.
Membership: (All part-time)	Knut F. Vik (Chairman) Katherine L. Wood Eleanor M. Gowland Chief Medical Examiner, Attorney General
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to O.C. 271/81 for chairman, and for professional members. Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for lay members. Dr. Butt - contract employee.
Records or Deliberations:	Case files maintained for internal use and information only released with the permission of the Chief Medical Examiner.
Appeal Procedure:	N/A. (Board makes recommendation to the Attorney General.)
Citizen Participation:	N/A
Frequency of Meetings:	Twice per month, one in Calgary and one in Edmonton.
Duration:	Permanent.
Contact Person:	Dr. J. Butt 261-8123 (Calgary)

THE ALBERTA GAMING COMMISSION

Authorization:	Criminal Code of Canada, Section 190 (1)(c), (d) and (e) and (2).
Purpose:	To review and recommend policies and regulations respecting the qualifications of organizations, the control of events and the use of revenues. In consultation with Gaming Control Branch, to establish a procedure for qualification and licensing that affords the applicant and other interested parties an opportunity to be heard.
Method of Financing:	Appropriation under the Attorney General's Department.
Membership:	Krishan Joshee (Chairman) Ronald G. Steele Jo-Anne Chapman Eric F. Jerrard Robert J. Giesbrecht Lawrence W. Yuzda
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council. Composed of seven appointed members which includes a full-time chairman.
Term of Office:	Unspecified.
Remuneration Arrangements:	Chairman - Government employee. Members - O.C. 1175/80, Schedule 1 - Part A.
Records of Deliberations:	After each meeting, decisions for each applicant are written up and entered in Records of Decisions Book. Copies of all decisions mailed out to individual applicant.
Appeal Procedure:	When the issue of a license is recommended, the Commission would routinely do so. In cases where the recommendation was not to issue a license, the Commission would advise the applicant of the concerns expressed regarding their application and allow them to make representations prior to a decision being made. The Commission will make its final decision after hearing both sides and this procedure will be of the same practical effect as an appeal. All decisions refusing license applications will be supported by reasons in writing in order that grounds of appeal will be fully understood by all interested parties.

THE ALBERTA GAMING COMMISSION - Page 2

Citizen Participation:	Records of decisions are open for public purview.
Frequency of Meetings:	Twice a month, once in Edmonton and once in Calgary. Occasionally additional meetings of the Board are called.
Duration:	Continuing.
Contact Person:	Ian Taylor - 427-9796

THE ALBERTA GENERAL INSURANCE COMPANY

Authorization:	Alberta General Insurance Company Act.
Purpose:	To engage in and carry on the business of insurance and re-insurance other than life, sickness and accident insurance as defined by The Alberta Insurance Act.
Method of Financing:	No Government appropriation.
Membership: (All-part-time)	Dennis P. Medwid (Chairman) Jim M. Drinkwater James Rout
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Directors hold office during pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	N/A
Records of Deliberations:	Minutes of the meetings.
Appeal Procedure:	N/A
Citizen Participation:	N/A
Frequency of Meetings:	Not less than twice annually.
Duration:	Continuing.
Contact Person:	D. Medwid 427-3301

JUDICIAL COUNCIL

Authorization:	Section 10, the Provincial Court Judges Act.
Purpose:	To consider proposed appointments of judges and report thereon to the Attorney General; receive complaints respecting the lack of competence or misbehavior of or neglect of duty by judges or the inability of judges to perform their duties and take any action to investigate complaints that it considers advisable and advise the Attorney General with respect thereto.
Method of Financing:	Appropriation under the Attorney General's Department.
Membership: (All part-time)	Haughton Thomson (Chairman) Murray Jacques Chief Justice of Alberta, or designate Chief Justice of the Court of Queen's Bench or designate Chief Provincial Judge or designate President, The Law Society
Vacancies:	None.
Appointment Procedure:	By the Provincial Court Judges Act and two by the Attorney General as specified in Section 10.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order) for private citizens.
Records of Deliberations:	Minutes of Council restricted to internal use.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on Council.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	427-6330

LAND COMPENSATION BOARD

Authorization:	The Expropriation Act, Part 2, Section 25 and 26.
Purpose:	The Board hears and decides disputes as to compensation arising out of expropriations initiated by the Crown through its Ministers, departments and agencies and by all municipal bodies in the Province, and in addition has responsibility for a variety of matters relating to expropriation procedures.
Method of Financing:	Attorney General's Department.
Membership:	Kenneth J. Boyd (Chairman) Clifford V. Faulknor Jack Chapman Walter A. Anderson Clarence E. Rusnell
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	O.C. 826/85 for full-time Chairman and one full-time member. All other members are paid according to Remuneration Committee Order 1175/80, Schedule 1 - Part A, 407/80 and 357/81.
Records of Deliberations:	The Board furnishes each party with a written statement of its decision setting out the findings of fact upon which it bases its decision and the reasons for the decision. All written decisions are available to the public.
Appeal Procedure:	By Section 37, an appeal lies to The Court of Appeal of Alberta from any determination or order of the Board except when it is carrying out the functions of an inquiry officer. Appeals may be made on questions of law or fact or both.
Citizen Participation:	All hearings are open to the public. In all cases the parties may appear on their own behalf or be represented by counsel.
Frequency of Meetings:	N/A
Duration:	Continuing.
Contact Person:	K.J. Boyd - 297-6141 (Calgary)

THE ALBERTA LAW FOUNDATION

Authorization:

The Legal Profession Act, Part 7, Section 103.

Purpose:

To receive moneys and property and to maintain and manage a fund, the interest and capital of which is to be used from time to time as the Board of Directors of the Foundation see fit for; conducting research into and recommending reform of law and the administration of justice; establishing, maintaining and operating law libraries; contributing to the legal education and knowledge of people of Alberta and providing programs and facilities therefor; providing assistance to native people's legal programs, student legal aid programs and programs of like nature; and all other things that are, in the opinion of the directors, incidental or conductive to the attainment of the objects of the Foundation.

Method of Financing:

Interest earned on Law Society members' trust accounts and appropriation by Legislature.

Membership:
(All part-time)

Representative of The Benchers (Chairman)
Dennis P. Medwid
Donald M. Graves
One representative - The Benchers
Two representatives - nominated by the Board

Vacancies:

One.

Appointment Procedure:

Section 105(1) of the Act states that the board of directors shall be composed of:

a) the Attorney General of Alberta or a person designated by him to act in his absence.

b) two persons appointed by the Attorney General who are not members of the Society.

c) two persons appointed by the Benchers of who one shall be a Bencher, and one shall be a member of the Society who is not a Bencher.

d) two persons, one of whom is a member of the Society and one of whom is not a member of the Society, appointed by the other directors of The Foundation.

THE ALBERTA LAW FOUNDATION - Page 2

Term of Office:	Section 105(2) of the Act states that in the case of directors who are members of the Society, be until the commencement of the meeting of Benchers next following each election of Benchers, and in the case of all other directors, be for a period of two years.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order). D. Medwid paid as Government Employee.
Records of Deliberations:	Minutes of meetings and annual report to the Attorney General to lay before the Legislative Assembly.
Appeal Procedure:	N/A
Citizen Participation:	The public may make submissions to the Board.
Frequency of Meeetings:	Monthly or at the call of the Chairman.
Duration:	Permanent.
Contact Person:	Mr. Snider - 264-4701 (Calgary)

PUBLIC UTILITIES BOARD

Authorization:

The Public Utilities Board Act Sections 3 and 10.

Purpose:

The regulation of public utilities and the approval of the financing, rates and franchise agreements of public utilities under: The Public Utilities Board Act; The Gas Utilities Act; and The Provincial Water Power Regulations, Alberta Regulation 284/57, issued pursuant to The Water Resources Act.

Fixing compensation for damages caused by local authorities and other under The Municipal Government Act.

Other matters for which the Board has been named as the agency to which application may be made to hear complaints, including: The holding of enquiries upon the request of the Lieutenant Governor in Council on any matter or thing within the jurisdiction of the Board; and the prescribing of minimum prices for milk pursuant to Section 12 of the Dairy Board Act.

Method of Financing:

Appropriation from the Attorney General's Department.

Membership:
(All full-time except acting members)

A.O. Ackroyd (Chairman)
Ross W. Paisley
Neil W. MacDonald
Anwar Jah
George Chelmick
A.C. Barfett
Donald T. Hetherington
Kenneth J. Boyd
E. Sekora

Vacancies:

One.

Appointment Procedure:

The Board shall consist of such number of members, appointed by the Lieutenant Governor in Council, as he considers appropriate. He may nominate persons from among whom acting members of the Board may be selected, and may withdraw any such nomination. A member of the Board is eligible for re-appointment on the expiration of his term of office.

PUBLIC UTILITIES BOARD - Page 2

Term of Office:	Members of the Board are appointed by the Lieutenant Governor in Council and hold office during good behavior, as considered appropriate and are eligible for reappointment.
Remuneration Arrangements:	According to O.C. 1213/75 for acting members. Members' rate set by O.C. 826/85. Chairman - O.C. 1002/83.
Records of Deliberations:	The Board is a quasi-judicial body subject to The Administrative Procedures Act. The Board in each instance following a public hearing, issues a written decision or order. Copies of any decision or order of the Board may be obtained on application to the Secretary of the Board upon payment of a fee. The Board for the past number of years has also forwarded such copies of its decisions which it considered of general interest to the legal profession and others, to certain libraries, media, government departments and certain members of the investment community.
Appeal Procedure:	Any decision or order of the Board is subject to appeal to The Court of Appeal of Alberta on a question of law or jurisdiction or, on appeal from a decision or order of the Board made pursuant to The Expropriation Procedure Act, to The Court of Appeal of Alberta in respect to the amount of compensation.
Citizen Participation:	Interested parties are entitled to appear or be represented at any hearing before the Board.
Frequency of Meetings:	N/A.
Duration:	Continuing.
Contact Person:	W. Paterson - 427-4901.

DEPARTMENT OF CAREER DEVELOPMENT & EMPLOYMENT

Apprenticeship and Trade Certification Board
Manpower Advisory Council

APPRENTICESHIP AND TRADE CERTIFICATION BOARD

Authorization:	The Manpower Development Act.
Purpose:	The Board shall advise the Minister of all matters affecting the general conditions governing trade training and certification of workers in designated trades.
Method of Financing:	Vote 3, Department of Career Development & Employment.
Membership: (All part-time)	John D. Ritter (Chairman) Peter D. Conboy Ephraim Haas William A. Marlowe Norma M. Meroniuk John J. Rodden Bernard J. Smyth Muriel E. Stanley-Venne Jake T. Thygesen James E. Ross Gordon Campbell
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council (except for general public representatives, nominations are raised through employer and employee organizations).
Term of Office:	As specified in the order of appointment (Chairman - not more than a five-year term, any may be reappointed; employee/employer members - three-year term and no reappointments; general public unspecified term).
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Formal minutes, with distribution to members and internal departmental officers.
Appeal Procedure:	The Board hears appeals against decision of the Director, or with respect to examination results, and it is the final authority.
Citizen Participation:	Through Board members representing the general public.
Frequency of Meetings:	Normally ten meetings per year.
Duration:	Continuing.
Contact Person:	T.H. (Ted) Semeniuk Executive Secretary - 422-4756

MANPOWER ADVISORY COUNCIL

Authorization:	The Manpower Development Act.
Purpose:	To advise and make policy recommendations to the Minister on the basis of the manpower goals and needs of the province.
Method of Financing:	Vote 1, Department of Career Development & Employment.
Membership: (All part-time)	Gerry S.H. Lock (Chairman) Clinton E. Dunford Durward A. Luckenbill Sandra J. Scott Clayton Spence Leonard Pelland
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Members are usually appointed for a three-year period which may be varied depending on circumstances existing at the time of the appointment.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and are restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through Council members who are representative of the general public. Arrangements can also be made for public hearings.
Frequency of Meetings:	Not less than five times a year.
Duration:	Continuing.
Contact Person:	Dave Cantera Executive Secretary - 427-3659

DEPARTMENT OF COMMUNITY AND OCCUPATIONAL HEALTH

Alcohol and Drug Abuse Commission
Occupational Health and Safety Council
Provincial Mental Health Advisory Council
Public Health Advisory and Appeal Board
Workers' Compensation Board

ALCOHOL AND DRUG ABUSE COMMISSION

Authorization:	Alcohol and Drug Abuse Act.
Purpose:	To encourage the development of health attitudes and behaviours which preclude the abusive use of drugs, including alcohol, by coordinating, promoting and providing comprehensive education, prevention and rehabilitation programs.
Method of Financing:	Vote 5, Department of Community and Occupational Health.
Membership: (All part-time)	Greg Stevens, M.L.A. (Chairman) Lee Reekie Howard Mustas Dan Vandermeulen Tom Melling Douglas White Aris Coventry Kim Schumaker Walter Boddy
Vacancies:	Two.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One to three years (has been established by precedent with the exception of Chairman).
Remuneration Arrangements:	Chairman is remunerated according to O.C. 298/81. Members according to Ministerial Order 41/81 (Schedule 1, Part A of the Committee Remuneration Order O.C. 1175/80).
Records of Deliberations:	Minutes are recorded and distributed for internal use.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Every six to eight weeks.
Duration:	Permanent.
Contact Person:	Betty Maurice - 427-2837.

OCCUPATIONAL HEALTH AND SAFETY COUNCIL

Authorization:	The Occupational Health and Safety Act.
Purpose:	Advise the Minister on matters concerning The Occupational Health and Safety Act and the regulations and on matters concerning the health and safety of workers. Hear appeals in accordance with The Occupational Health and Safety Act.
Method of Financing:	Vote 3, Community and Occupational Health
Membership: (All part-time)	Andrew Little (Chairman) Archie Ewaskiw Clinton Dunford Ron Jones John W.F. Cowell Thomas E. Whiting Sam Lee Constantinos Bottas Horst Kiehm Phil Oaks Maureen Shaw
Vacancies:	One
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One, two or three years.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes and Annual Report - not published.
Appeal Procedure:	Limited. Any person to whom an order is issued under Section 7, 8, 9, 10, 20 or 26 of The Occupational Health and Safety Act may appeal the order to the Council. Upon considering the matter being appealed, the Council may by order, confirm, revoke or vary the order being appealed.
Citizen Participation:	The Council will receive presentations from employers and/or workers.
Frequency of Meetings:	Six meetings per year (approximately).
Duration:	Continuing.
Contact Person:	Mr. A. Little, Chairman - 284-2844 (Calgary).

PROVINCIAL MENTAL HEALTH ADVISORY COUNCIL

Authorization: Mental Health Act.

Purpose: The Council, in addition to its other duties and functions specified in the Mental Health Act;

- shall inquire into any matter referred to it by the Minister;
- may inquire into and consider any matter pertaining to mental health;
- may review any policies, programs, services or administrative procedures of departments of the Government or of Government agencies in matters pertaining to mental health;
- may advise on the planning development, standards, coordination and evaluation of mental health services in Alberta, report, and where appropriate, make recommendations to the Lieutenant-Governorin-Council.

Method of Financing: Vote 4, Department of Community and Occupational Health.

Membership:
(All part-time)

Albert J. Maiani (Chairman)
Shirley Forbes
Anthony G. Blunden
One representative - Alberta Association of Registered Nurses
One representative - Alberta Association of Social Workers
One representative - College of Physicians & Surgeons and A.M.A.
One representative - Governors, U. of A.
One representative - Governors, U. of C.
One representative - Canadian Mental Health Association
One representative - Psychiatric Nurses Association of Alberta
One representative - Psychologists Association of Alberta
One representative - Alberta Hospital Association
One representative - Alberta Psychiatric Association
One representative - Canadian Mental Health Association
One representative - Medicine Hat Mental Health Council
One representative - Lethbridge Mental Health Council
One representative - Calgary Mental Health Council
One representative - Red Deer Mental Health Council

PROVINCIAL MENTAL HEALTH ADVISORY COUNCIL - Page 2

Membership: (Cont'd.)	One representative - Edmonton Mental Health Council One representative - Peace River, Grande Prairie Mental Health Council One representative - Law Society of Alberta
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One to three years.
Remuneration Arrangements:	Schedule 1, Part B of O.C. 1175/80.
Records of Deliberations:	Monthly meetings are recorded by minutes and distributed. Reports of studies are released for public use.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Approximately once per month.
Duration:	Permanent.
Contact Person:	Mr. M. Casavant - 427-2813 Director, Appeal and Advisory Secretariat.

PUBLIC HEALTH ADVISORY AND APPEAL BOARD

Authorization: Public Health Act.

Purpose: The Board, in its advisory role, is authorized to:

a) advise the Minister,

b) upon request of the Minister, make investigations, collect information, or conduct research, and

c) upon an order of the Lieutenant Governor in Council, hold hearings to receive submissions on matters pertaining to the public health.

The Board, in its appeal capacity is authorized to hear an appeal of a person who is directly affected and considers himself aggrieved by a decision of a local board of a health unit.

Method of Financing: Vote 2, Community and Occupational Health.

Membership:
(All part-time)

John Walker (Chairman)
Sergi S. Causing
Max McCann
Kathleen Clarke
Barbara Cumberland
Norman Maloney
Gerry Blum
Robert M. Field
C.A. Taylor

Vacancies: None.

Appointment Procedure: The Board is appointed by the Lieutenant Governor in Council who designates the chairman and the vice chairman of the Board.

Term of Office: Members are appointed for terms not exceeding 3 years and may be reappointed for not more than 2 consecutive additional terms.

Remuneration Arrangements: Schedule 1, Part A of O.C. 1175/80.

Records of Deliberations: Proceedings of meetings are recorded as minutes, which are restricted to internal use.

Appeal Procedure:

1. A person who is directly affected by a decision of a local board and considers himself aggrieved by the decision, may appeal the decision by serving a notice of appeal on the Board and the local board within 20 days after receiving notice of the decision complained of.

PUBLIC HEALTH ADVISORY AND APPEAL BOARD - Page 2

Appeal Procedure
(continued)

2. The form for the notice of appeal is prescribed in the Forms Regulation (A.R. 193/85) under the Public Health Act. The notice is considered served if it is left at any office of a local board or at the office of the Board.

3. If the Board is not satisfied that the appellant and the local board have not made a reasonable effort to resolve the matters in dispute between them, it may refer the matter to the local board for further consideration and redetermination.

4. Otherwise, the Board is required to head the appeal within 30 days after receiving the notice of appeal.

5. Parties to the appeal may appear before the Board, make representations orally or in writing and may be represented by counsel.

6. The Board may confirm, reverse or vary the decision of the local board and is required to give written notice of its decision to the appellant and the local board.

Citizen Participation: In its advisory capacity, citizens may be invited to Board meetings for consultation purposes, and where public hearings are ordered by the Lieutenant Governor in Council, the public may present submissions. Citizen participation in the appeal process is described above wherein a "citizen" is the aggrieved party.

Frequency of Meetings: The Board is required to meet at the request of the Lieutenant Governor in Council, at the call of the chairman and at times fixed by resolution of the Board.

Duration: Permanent.

Contact Person: Mickey Casavant - 427-2709
Director, Appeal and Advisory Secretariat.

THE WORKERS' COMPENSATION BOARD

Authorization: The Workers' Compensation Act.

Purpose: Appointed to administer The Workers' Compensation Act. This involves:

1. the adjudication and administration of claims for compensation made by injured workers or by dependants of fatally injured workers, and
2. the provision of medical and vocational rehabilitation.

Method of Financing: By levying and collecting assessments from employers to whom the Act applies. Pensions to workers and dependants resulting from accidents on or before January 1, 1974, are supplemented by grants through Vote 6, Community and Occupational Health.

Membership:
Kenneth Pals (Chairman/Chief Executive Officer)
Peter Kolba
Albert E. Hohol
Morris E. Bahry
Roy Jamha

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: The period designated by the Member's appointment, not exceeding ten years from the effective date of that appointment. Upon expiration of the term of office, a Member may be reappointed.

Records of Deliberations:

1. General Administration:
   Decisions reached relating to Board administrative policies, authorities and general approvals are recorded by way of a Board Minute or Memorandum. The Board's Claims and Assessment Policy Manuals are available for public scrutiny.

THE WORKERS' COMPENSATION BOARD - Page 2

Records of Deliberations: (continued)

2. Claims, Assessment and Rehabilitation Decisions:
Decisions reached by the Claims, Assessment or Rehabilitation Departments are normally conveyed to the individual in writing. Some decisions, notably in the Rehabilitation field, may be discussed verbally in a counselling situation. Such discussions are recorded in the individual's confidential file.
The Board allows virtually unrestricted access to Claims and Assessments files provided the documents examined are relevant to an issue of appeal.

Appeal Procedure:

Claims: If a worker or an employer is dissatisfied by a Claims Department decision, either may appeal the issue to the Claims Services Review Committee.
This may be done by way of a brief written statement giving the reason for the appeal or by completing the W.C.B. form provided for that purpose.
In the event of an adverse decision from the Claims Services Review Committee, either the worker or the employer may appeal to the Board. This is done by writing to the Registrar of Appeals. The Board's decision is final and there is no recourse to the courts.

Assessments: If an employer is dissatisfied by an assessment or the cost of charges made to his Account, the issue may be appealed to the Assessment Review Committee.
In the event of an adverse decision from the Assessment Review Committee, the issue may be brought before the Board.

Citizen Participation:

If a worker or an employer or both meets with the Members of the Board, either may be represented if desired (e.g. a Union representative or a lawyer).
The Board has the same powers of the Court of Queen's Bench to investigate cases and can, accordingly, compel attendance of witnesses and the inspection of books, papers, documents and other such evidence as may be required in making a decision.

Frequency of Meetings:

As required.

Duration:

Permanent.

Contact Person:

Kenneth C. Pals - 422-5175
Chairman and Chief Executive Officer.

DEPARTMENT OF CONSUMER AND CORPORATE AFFAIRS

Automobile Insurance Board
Insurance Appeal Board
Mortgage Brokers Appeal Board
Real Estate Appeal Board
Securities Commission

ALBERTA AUTOMOBILE INSURANCE BOARD

Authorization:	The Alberta Insurance Act.
Purpose:	To regulate, by prior approval, the rate that an insurer may charge for minimum insurance on motor vehicles and to prohibit the use of any rate for minimum insurance that has not had prior approval, or anything that would have the effect of changing any such rate. To investigate any matter it thinks fit respecting automobile insurance in Alberta including rates, benefits and availability.
Method of Financing:	Vote 3, Department of Consumer and Corporate Affairs.
Membership: (All part-time)	Hon. Justice Alan Wachowich (Chairman) Paul Galway John Tweddle Bert Eccles
Vacancies:	N/A (The Act does not limit number of members).
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to O.C. 408/81 for members, plus travel and subsistence expenses.
Records of Deliberations:	Proceedings of meetings are recorded as minutes, which are restricted to internal use.
Appeal Procedure:	An appeal on a question of jurisdiction or law lies to The Court of Appeal. An appeal on a Board decision is to the Board.
Citizen Participation:	N/A
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Susan Steeves, - 427-5428 Administrator.

INSURANCE APPEAL BOARD

Authorization:	The Insurance Act.
Purpose:	The Board is appointed to have persons who wish to appeal decisions made by the Superintendent.
Method of Financing:	Vote 3, Department of Consumer and Corporate Affairs.
Membership:	Chairman and not less than two or more than four members, who are peers licensed under the Act, are appointed on a part-time, non-continuing basis.
Vacancies:	
Appointment Procedure:	Ministerial Order.
Term of Office:	Duration of hearing and reporting procedure.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order) for Chairman and Schedule 2 - Part A for members.
Records of Deliberations:	Chairman sends written decision to involved parties.
Appeal Procedure:	Decision of Appeal Board can be appealed to the Court of Queen's Bench.
Citizen Participation:	N/A.
Frequency of Meetings:	As required.
Duration:	The length of the hearing and reporting procedure.
Contact Person:	T. Saleh - 422-1592.

MORTGAGE BROKERS APPEAL BOARD

Authorization:	The Mortgage Brokers Regulation Act.
Purpose:	The Board is appointed to hear persons who wish to appeal registration decisions made by the Superintendent.
Method of Financing:	Vote 3, Department of Consumer and Corporate Affairs.
Membership:	Chairman and two to four members, who are peers registered under the Act, are appointed on a part-time, non-continuing basis.
Vacancies:	
Appointment Procedure:	Ministerial Order.
Term of Office:	Duration of hearing and reporting procedure.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order) for Chairman, and Schedule 2 - Part A for members.
Records of Deliberations:	Chairman sends written decision to involved parties.
Appeal Procedure:	Decision of Appeal Board can be appealed to the Court of Queen's Bench.
Citizen participation:	N/A.
Frequency of Meetings:	As required.
Duration:	The length of the hearing and reporting procedure.
Contact Person:	Roy Nolan - 422-1588.

REAL ESTATE APPEAL BOARD

Authorization:	The Real Estate Agents' Licensing Act.
Purpose:	The Board is appointed to hear persons who wish to appeal licensing decisions made by the Superintendent.
Method of Financing:	Vote 3, Department of Consumer and Corporate Affairs.
Membership:	Chairman and two to four members, who are peers licensed under the Act, are appointed on a part-time, non-continuing basis.
Vacancies:	
Appointment Procedure:	Ministerial Order.
Term of Office:	Duration of hearing and reporting procedure.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order) for Chairman, and Schedule 2 - Part A for members.
Records of Deliberations:	Chairman sends written decision to involved parties.
Appeal Procedure:	Decision of Appeal Board can be appealed to the Court of Queen's Bench.
Citizen Participation:	N/A.
Frequency of Meetings:	As required.
Duration:	The length of the hearing and reporting procedure.
Contact Person:	Roy Nolan - 422-1588.

ALBERTA SECURITIES COMMISSION

Authorization:

Securities Act (Franchises Act, Deposits Regulations Act, Section 4-Trustees Act, and Certain Provisions of the Business Corporations Act and the Investment Contracts Act).

Purpose:

Under the Securities Legislation, the Commission is established to perform three functions:

a) it constitutes an appeal tribunal to which appeals can be taken from any decisions made by the staff of the Commission;
b) it performs certain originating functions such as the granting of discretionary exemptions from the legislation and withdrawal of certain revocable statutory exemptions;
c) it makes policy decisions relating to the myriad problems of the application of securities franchise legislation to the business, investment and investor communities.

Under the Franchises Legislation, the Commission largely constitutes an appeal tribunal to which appeals may be taken from decisions of the staff of the Commission.

Under the Deposits Regulation Act, the Trustees Act, the Companies Act, the Business Corporations Act, and the Investment Contracts Act, the Commission's functions are narrow and the purpose of the reference to the Commission is because of the Commission's technical expertise to provide either an originating function or to act as an appeal tribunal in certain situations, or to grant discretionary exemptions from the legislation in other cases.

Method of Financing:

The operational expenses of the Commission are covered by Vote 4, Department of Consumer and Corporate Affairs. In addition, the Commission charges fees as provided by the Regulations to The Securities and Franchises Act, which fees are payable to the Provincial Treasurer; these fees amounted to about 19% of the operational expenses of the Commission for the year ended March 31, 1983.

Membership:
(Chairman-full-time
Members-part-time)

Bill W.T. Pidruchney (Chairman)
Norman F. Elsey
Patrick J. Cashion
Robert Donlevy
Ted E.B. Allan
Douglas R. Craig

Vacancies:

None.

ALBERTA SECURITIES COMMISSION - Page 2

Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified. (Recent part-time appointments have been made on renewable two-year terms).
Remuneration Arrangements:	The Chairman is a salaried senior Government official. Members are paid according to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order). This remuneration has been doubled with the approval of the Minister according to Schedule 1 - Part A, Section 4).
Records of Deliberations:	The activities of the Commission, including hearings, originating decisions, and policy statements, are published in the Commission's Weekly Summary, available at an annual fee and currently distributed to approximately 250 persons on our mailing list. Certain Commission decisions relating to investigation matters are not made public and are restricted to internal use.
Appeal Procedure:	All decisions of the Director can be appealed to the Commission under Section 24 of the Securities Act. Similar appeal rights are given under the Franchise legislation. On such appeals, the Commission is not restricted to reviewing matters previously put forward, but can receive additional information. The Commission's decisions, except for those made under Section 116 of the Securities Act, may be appealed to The Court of Appeal under section 26. The Commission can also hear appeals from any decisions made by the Alberta Stock Exchange at the instigation of any person who appears aggrieved by any such decision.
Citizen Participation:	Under those provisions involving policy matters, the Commission invites citizen representation and occasionally holds public hearings on policy questions to reinforce the importance of this input. In other policy matters, the Commission always publishes exposure drafts for general public comment.
Frequency of Meetings:	The Commission meets regularly for a full day, every second Thursday of the month, alternating between Edmonton and Calgary, and also meets on an ad hoc basis for emergency matters.
Duration:	Continuing.
Contact Person:	William T. Pidruchney, Q.C. - 427-5201.

DEPARTMENT OF CULTURE

Art Foundation
Board of Censors
Cultural Heritage Council
Cultural Heritage Foundation
Foundation for the Literary Arts
Foundation for the Performing Arts
Glenbow-Alberta Institute Board of Governors
Government House Foundation
Historic Sites Board
Historical Resources Foundation
Library Board
Order of Excellence Council

ALBERTA ART FOUNDATION

Authorization:

The Alberta Art Foundation Act, Section 2.

The objects of the Foundation are to provide means whereby:
a) the enjoyment of works of art by Alberta artists may be fostered and promoted,
a.1) public art galleries in Alberta may be encouraged in their work,
b) works of art by Alberta artists may be collected, preserved and displayed, and

c) artists resident in Alberta may be encouraged in their work,
for the benefit of the public generally.

Method of Financing:

Shares proceeds from Western Canada Lotteries with other agencies and cultural foundations.

Membership:
(All part-time)

Dick R.C. Jarvis (Chairman)
Douglas Wright
Robert M. Treacy
Carmen Haakstad
Diana Lanier
Joyce M.H. Chorney
Hazel Litzgus
Jetske A.S. Ironside
Carole Walker

Vacancies:

None.

Appointment Procedure:

Lieutenant Governor in Council.

Term of Office:

No set length of term - usually 3 years.

Remuneration Arrangements:

Schedule 1, Part A of Committee Remuneration Order O.C. 1175/80.

Records of Deliberations:

Minutes of meetings are recorded and filed.

Appeal Procedure:

N/A.

Citizen Participation:

1. Through submission of slides or artworks for consideration of purchase.
2. Through attending exhibitions sponsored by the Foundation.
3. Through writing to the Foundation for concerns and suggestions relative to the purposes of the Foundation.
4. Through meetings called by the Foundation in the course of its regular meetings, particularly those held outside its headquarters (Edmonton).

ALBERTA ART FOUNDATION - Page 2

Frequency of Meetings:	Once monthly for Board meetings (except January, July and August). Sub-committees meet whenever required.
Duration:	Permanent.
Contact Persons:	Glen Buick, Secretary - 427-2553 W. Tin Ng, Coordinator - 427-9968.

BOARD OF CENSORS

Authorization:	Section 9, The Amusements Act.
Purpose:	To classify films according to the Government's policy.
Method of Financing:	Budget - Alberta Culture.
Membership:	Owen Hooper (Chairman) D. Shirley Chambers Sharon McCann Gerald K. Calder
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council for not more than 3 persons. All members and associate members are Government employees for the Department of Culture.
Term of Office:	Permanent staff members.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Decisions maintained in Branch records.
Appeal Procedure:	Appeal Board appointed by Minister.
Citizen Participation:	Hearing not held. Board reviews films and submits decisions with reasons.
Frequency of Meetings:	N/A.
Duration:	Continuing.
Contact Person:	Mr. Owen Hooper - 427-2006.

ALBERTA CULTURAL HERITAGE COUNCIL

Authorization:	Alberta Cultural Heritage Act.
Purpose:	To make recommendations and provide information and advice to the Minister of Culture regarding ethno-cultural development in Alberta.
Method of Financing:	Alberta Cultural Heritage Foundation.
Membership:	Robinson Koilpillai (Chairman) Orest Olineck Lloyd Sereda John Carolan Tom Nawata Dr. Mohindar Rattan Dr. Lila Fahlman Ralph Robinson Orest Olineck John Sloan Manfred Sievert Craig Curtis Beth Bryant Natalka Faryna
Appointment Procedure:	The Minister appoints members.
Term of Office:	Two years.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Minutes taken at each meeting.
Appeal Procedure:	N/A.
Citizen Participation:	Members elected by community ethno-cultural groups.
Frequency of Meetings:	Full council meets four times per year.
Duration:	Continuing.
Contact Person:	Beth Bryant, Assistant Deputy Minister - 427-2927.

ALBERTA CULTURAL HERITAGE COUNCIL - Page 2

Appeal Procedure:	N/A.
Citizen Participation:	Members elected by community ethno-cultural groups.
Frequency of Meetings:	Full council meets four times per year.
Duration:	Continuing.
Contact Person:	Beth Bryant, Assistant Deputy Minister - 427-2927.

ALBERTA CULTURAL HERITAGE FOUNDATION

Authorization:	Alberta Cultural Heritage Act
Purpose:	The purpose of the Foundation is to provide persons, groups and organizations with the opportunity to participate in the preservation, development and promotion of the cultural heritage of Alberta.
Method of Financing:	Western Canada Lotteries Foundation (Alberta Division).
Membership: (All part-time)	Craig Curtis (chairman) Spenser Gooden Lily Oishi Gabrielle Witschl Rev. Roy Cardy Lene Holgerson Krishan Joshee Louis Soop Linnea Lodge Nick Topolnyski Adolf Kulpe Tom Nawata Robert N. Tipman Suzanne Mah
Vacancies:	None.
Appointment Procedure:	Secretary - Ministerial Order All other members - Lieutenant Governor in Council.
Term of Office:	There is no set length of term, usually 3 years.
Remuneration Arrangements:	Schedule 1 - Part A of Committee Remuneration Order O.C. 1175/80.
Records of Deliberations:	Minutes taken at each meeting. Annual report produced each year which is publicly available.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Board of Directors meets approximately five or six times per year.
Duration:	Continuing.
Contact Person:	Beth Bryant Assistant Deputy Minister 427-2927

ALBERTA FOUNDATION FOR THE LITERARY ARTS

Authorization:	Cultural Foundations Act - Section 3
Purpose:	The objects of the Alberta Foundation for the Literary Arts are: - to promote the literary arts in Alberta; - to provide persons and organizations the opportunity to participate in the literary arts; - to support and contribute to the development of the literary arts in Alberta; - to support and contribute to the publishing and marketing of the literary works of Albertans, by assisting and developing library services and the book and periodical industry in Alberta.
Method of Financing:	Western Canada Lotteries Foundation (Alberta Division) with provision for donations from other sources.
Membership:	Ted Hart (chairman) Mary Riskin Katherine Shute Norman Maloney John Charyk Paula Lefaivre Dr. Howard Platt Vincent Richards Dr. Christopher Gordon-Craig Dr. James A. Ogilvy Betty Westfall Prf. Aritha Van Herk Bertha Hanson Grant Kennedy Rudy Weibe
Vacancies:	None.
Appeal Procedure:	Lieutenant Governor in Council
Term of Office:	As prescribed by Lieutenant Governor in Council. No set length of term - usually 3 years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A

ALBERTA FOUNDATION FOR THE LITERARY ARTS - Page 2

Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	Every two months or as required.
Duration:	Permanent
Contact Person:	Mr. Ken McVey, Sr. Consultant Film & Literary Arts - 427-2554

ALBERTA FOUNDATION FOR THE PERFORMING ARTS

Authorization:	The Cultural Foundations Act - Section 3
Purpose:	To promote the performing arts in Alberta, to provide persons and organizations the opportunity to participate in the performing arts, to support and contribute to the development of the performing arts.
Method of Financing:	Western Canada Lotteries Foundation (Alberta Division).
Membership:	Sandra Munn (chairman) Dr. Ravinder P. Sharma Anna Sudden Lois E. Carter Chester Kuc Dr. William A. Preshing Peter Green Lise Holeton Emily Chase Jack Goth Judy Breitkreitz Dr. George C. Naylor
Vacancies:	One.
Appeal Procedure:	Lieutenant Governor in Council
Term of Office:	As prescribed by Lieutenant Governor in Council. No set length of term - usually 2-3 years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	Every two months or as required.
Duration:	Permanent
Contact Person:	Dr. Clive Padfield, Director - 427-6315

GLENBOW-ALBERTA INSTITUTE - BOARD OF GOVERNORS

Authorization:	Glenbow-Alberta Institute Act, Section 3 (2)
Purpose:	To govern the Glenbow-Alberta Institute and Museum.
Method of Financing:	Department of Culture as well as private sector funding.
Membership: (All part-time)	David E.D. Tavender, QC Janet Koper, MLA Lena Van De Geer Howard Engstrom Betty Lockwood Theodore Rozsa Maureen Eberts Harry Carlyle Stan Davison Two representatives - Devonian Foundation Four representatives - Board of Governors
Vacancies:	None.
Appeal Procedure:	Lieutenant Governor in Council. Nine appointed by government; two appointed by Devonian Foundation; and four appointed by the eleven Governors.
Term of Office:	Three years
Remuneration Arrangements:	Honoraria not paid. Expenses approved by Institute.
Records of Deliberations:	Minutes. Internal use by Government of Alberta and Glenbow Museum.
Appeal Procedure:	N/A
Citizen Participation:	Representation can be made to the Board.
Frequency of Meetings:	As called by Chairman. Usually six times per year.
Duration:	Permanent
Contact Person:	Dr. W.J. Byrne - 427-3182 Assistant Deputy Minister

GOVERNMENT HOUSE FOUNDATION

Authorization:	The Government House Act, Section 2(2).
Purpose:	a) To advise the Minister on the preservation of Government House as an historic site and building; b) To inform and stimulate the interest of the public in the historical and architectural development of Government House; c) To solicit and receive, by gift, bequest, devise, transfer or otherwise any personal property for use or display in Government House.
Method of Financing:	Department of Culture
Membership: (All part-time)	Donald Bittorf (chairman) Bob Kerrison Margaret Getty Betty Assaly Marguerite Gendall Dr. Bill H. Lakey Sig Schmidt Norman Bishop Annabel Berretti Ian McBride Bonnie Loder
Vacancies:	None.
Appeal Procedure:	Lieutenant Governor in Council.
Term of Office:	Varying from two to four years.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A
Citizen Participation:	Representation may be made to the Foundation.
Frequency of Meetings:	Every month or six weeks.
Duration:	Continuing.
Contact Person:	Mr. Graham Sherwood, Chief of Protocol 427-7360

HISTORIC SITES BOARD

Authorization:	The Alberta Historical Resources Act - Section 13(1)
Purpose:	To advise the Minister of Culture on all matters pertaining to the identification, preservation and development of historical resources within the Province of Alberta.
Method of Financing:	Department of Culture
Membership: (All part-time)	Ken Waddell (chairman) George Wolstenholme Florence Lampard Irene Copithorne Dr. Hugh Dempsey Jean Hoare Frances Sheehan Allan Treleavan Heather-Belle Dowling Omar J. Broughton
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	As prescribed by the Lieutenant Governor in Council. Usually a two-year term with possibility of renewal.
Remuneration Arrangements:	According to Schedule 1 - Part B of Committee Remuneration Order O.C. 1175/80.
Records of Deliberations:	Minutes of meetings on file with the Historic Sites Service of Alberta Culture. Deliberations of Board are confidential until such a time as the Minister decides to release information.
Appeal Procedure:	Currently, the Historic Sites Board hears all appeals on designation notices issued by the Assistant Deputy Minister of Historical Resources.
Citizen Participation:	Citizens are encouraged to make representations to the Historic Sites Board on any and all matters pertaining to historical resources within the Province.
Frequency of Meetings:	Usually six times per year.
Duration:	Continuing
Contact Person:	Dr. Frits Pannekoek Secretary to the Board 427-2022

ALBERTA HISTORICAL RESOURCES FOUNDATION

Authorization:	Historical Resources Act - Section 34(2) (4).
Purpose:	To provide policy direction and public profile for Alberta Historical Resources Foundation.
Method of Financing:	Department of Culture; Western Canada Lotteries Foundation (Alberta Division); as well as private sector funding.
Membership: (All part-time)	Grant Weber (chairman) Henry Rutkowski Hugh Craig Jack Barrie Betty Gaudin John Dahl Three nominated by the Board
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Two to three years.
Remuneration Arrangements:	Schedule 2, Part A of O.C. 1175/80.
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	By election of three members to Board by Foundation membership.
Frequency of Meetings:	As required and called by Chairman. Usually six times per year.
Duration:	Permanent.
Contact Person:	Dr. W.J. Byrne - 427-3182 Assistant Deputy Minister.

ALBERTA LIBRARY BOARD

Authorization:	Libraries Act - Part 1.
Purpose:	To advise the Minister responsible for libraries with respect to matters relating to the expansion, development, co-ordination and encouragement of libraries in Alberta.
Method of Financing:	Money voted by the Legislature for the purpose of the Board.
Membership: (All part-time)	Sue Dutton (chairman) Patricia Flett Marjorie Haugen John Solodzuk Wanda White Ed Halina Robert Maskell Denile Walsh Sheila Taylor Ada Ashton Peggy Moody Margaret Buckley John Charyk
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Three years.
Remuneration Arrangements:	Schedule 1, Part B, of Committee Remuneration Order O.C. 1175/80.
Records of Deliberations:	Minutes restricted to internal use except by Board resolution.
Appeal Procedure:	N/A.
Citizen Participation:	Board are all public members.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	Mr. J. Forsyth - 427-2556.

ALBERTA ORDER OF EXCELLENCE COUNCIL

Authorization:	The Alberta Order of Excellence Act, Section 4.
Purpose:	The objective of the Order is to accord recognition to those persons who have rendered service of the greatest distinction and of singular excellence for or on behalf of the residents of Alberta. To act as the governing body for the Order: - advise the Chancellor on matters concerning the Order: - recommend to the Chancellor persons to be granted membership in the Order; and - carry out those duties and perform those functions that it considers proper to ensure that the Order meets its objective.
Method of Financing:	Department of Culture.
Membership: (All part-time)	Howard L. Irving, Q.C. Dr. Bernard Snell Frank Swanson Dr. Gordon Townsend Islay Arnold Roy Watson
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Chairman (3 years); Members (not exceeding 3 years); maximum three consecutive terms.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	Four times a year if required.
Duration:	Continuing.
Contact Person:	Ms. Michi Miyagishima - 487-2753.

DEPARTMENT OF ECONOMIC DEVELOPMENT AND TRADE

Alberta Opportunity Company - Board of Directors
Motion Picture Development Corporation

ALBERTA OPPORTUNITY COMPANY - BOARD OF DIRECTORS

Authorization:

The Alberta Opportunity Fund Act.

Purpose:

There is hereby established a fund under the name of the Alberta Opportunity Fund the total amount of which shall not exceed $300,000,000, and which shall be held and administered by the Company with the object of promoting the development of resources and the general growth and diversification of the economy of Alberta.

PRIORITIES:

- Commercial enterprises offering a high degree of job opportunity in relation to capital investment,
- Commercial enterprises owned and operated by Canadian citizens residing in Alberta,
- The encouragement, strengthening and expansion of small businesses,
- Programs and projects which create increased economic opportunities for residents of smaller population centres, particularly where there is extensive community involvement.
- The encouragement of research and development directed toward increased productivity and improved technology,
- The promotion of Alberta services and products to enhance their marketing and export potential,
- The provision of employment and business experience to Alberta students through loans for creation, expansion or operation of student business enterprises,
- Companies, association and groups formed for the purpose of attracting industrial development and expansion within their communities, and
- Industries involved in pollution control including recycling of products.

Method of Financing:

Capital is provided by the Alberta Heritage Savings Trust Fund. In addition, an annual grant in support of small business is provided by the government amounting to 8% of the previous year's outstanding loans balance.

Membership:
(All part-time except Managing Director)

Robert W. Chapman
Larry H. Baisley
Jack C. Donald
James D. Fletcher
Norman A. Lawrence
Paul W. Lafaiver
Edwin D. Lewis
Roy W. Parker
Robert M. Parken

ALBERTA OPPORTUNITY COMPANY - BOARD OF DIRECTORS - Page 2

Membership: (continued)	James L. Smith Wayne Taylor Roland R. Johnson Walter Holowack Wayne R. Watts Ronald H. Blake
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Six years
Remuneration Arrangements:	Managing Director is salaried senior Government official. Members and Chairman as per Ministerial Order.
Records of Deliberations:	Minutes are kept and decisions are published in the Gazette.
Appeal Procedure:	Application reviewed by next highest level of authority.
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	At call of Chairman (usually twice monthly).
Duration:	Continuing
Contact Person:	Roy Parker, Managing Director 427-7979.

ALBERTA MOTION PICTURE DEVELOPMENT CORPORATION

Authorization:	The Motion Picture Development Act.
Purpose:	To promote the development of the motion picture industry in Alberta.
Method of Financing:	Operating expenses through Vote 1, Department of Economic Development and Trade; loan funding through Motion Picture Development Fund.
Membership: (All part-time)	Orville Kope (chairman) Thomas R. Little Thomas Peacocke Helen C. Hammond Terry Coles
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Two to three year terms.
Remuneration Arrangements:	Board members are remunerated pursuant to Schedule 1, Part A of the Committee Remuneration Order O.C. 1175/80.
Records of Deliberations:	Minutes of meetings are recorded and are kept at the principal business office of the Corporation.
Appeal Procedure:	N/A.
Citizen Participation:	Citizen participation is provided through the Board of Directors and various committees.
Frequency of Meetings:	As required.
Duration:	Terminates on March 31, 1989.
Contact Person:	Lorne McPherson, President 427-2005

DEPARTMENT OF EDUCATION

School Buildings Board
Teachers' Retirement Fund Board

SCHOOL BUILDINGS BOARD

Authorization:	The School Act and School Buildings Act.
Purpose:	To assess requests from school boards for increased school facilities; to approve funding for new construction and renovations; to recommend regulations governing accommodations and support; and advisory to local school boards, the Department of Education.
Method of Financing:	Vote 1, Department of Education.
Membership: (all part-time)	John W. Kulba (chairman) Marian A. Weleschuk Lynn Grant Malcolm Johnson George Dodd Marvin Bruce
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	N/A
Records of Deliberations:	Minutes are recorded and are restricted to internal use.
Appeal Procedure:	School boards can appeal a decision to the School Buildings Board.
Citizen Participation:	N/A.
Frequency of Meetings:	Weekly.
Duration:	Continuing.
Contact Person:	Dr. J. Kulba - 427-2973

TEACHERS' RETIREMENT FUND - BOARD OF ADMINISTRATION

Authorization:	The Teachers' Retirement Fund Act.
Purpose:	To administer the Teachers' Retirement Fund.
Method of Financing:	Vote 2, Department of Education.
Membership:	R.D. Southworth (chairman) J.E. Faries E.M. Groch D.E. Ungstad J.F. Berlando W.R. Duke
Vacancies:	None.
Appointment Procedure:	The Lieutenant Governor in Council shall appoint three persons to the Board, and The Alberta Teachers' Association may nominate three members to be appointed by the Lieutenant Governor in Council. If The Alberta Teachers' Association fails to nominate a member, then the Lieutenant Governor in Council may appoint a teacher.
Term of Office:	Appointees of the Lieutenant Governor in Council, at pleasure. Nominees of The Alberta Teachers' Association for a four-year period or until successors are appointed.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Annual report of the Fund is published in The Alberta Teachers' Association Annual Report.
Appeal Procedure:	Teachers may appeal any administrative decision to the board. (For example, a decision of the Executive Director regarding the denial to purchase prior service.)
Citizen Participation:	N/A.
Frequency of Meetings:	Ten times per year.
Duration:	Continuing.
Contact Person:	Mr. Donald J. Corse, Executive Director - 451-4166.

DEPARTMENT OF ENERGY

Energy Resources Conservation Board
Oil Sands Technology and Research Authority
Petroleum Marketing Commission

ENERGY RESOURCES CONSERVATION BOARD

Authorization:	The Energy Resources Conservation Act.
Purpose:	Regulatory authority over the energy resource industries. Administers: The Energy Resources Conservation Act The Oil and Gas Conservation Act The Oil Sands Conservation Act The Hydro and Electric Energy Act The Coal Conservation Act The Turner Valley Unit Operations Act The Pipeline Act (1975) The Gas Resources Preservation Act
Method of Financing:	Approximately half of cost is provided through an annual fee levied on oil and gas producing wells administered by the Board, and the balance is provided through Vote 3, Executive Council.
Membership: (All full-time)	Vernon Millard Gerald J. Desorcy Victor E. Bohme Christopher J. Goodman Norman A. Strom Lloyd A. Bellows
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Five years, and thereafter at pleasure of the Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 826/85.
Records of Deliberations:	Minutes of meetings, Board reports and decisions, examiners reports.
Appeal Procedure:	An application may be made to the Board for review of a decision it has made and a rehearing requested. Upon a question of law or jurisdiction, an appeal may be made to the Court of Appeal.
Citizen Participation:	Submissions to public hearings; questioning at public hearings; meetings with Board personnel.
Frequency of Meetings:	A full time regulatory agency.
Duration:	Continuing.
Contact Person:	G.A. Warne - 297-8277 Technical Assistant to the Board.

ALBERTA OIL SANDS TECHNOLOGY AND RESEARCH AUTHORITY

Authorization:	The Oil Sands Technology and Research Authority Act.
Purpose:	To provide means whereby research into the technological methods required for the efficient and economic recovery and processing of crude bitumen and other crude oils in Alberta, and other products from oil sand deposits, may be assisted, encouraged and promoted.
Method of Financing:	Vote 9, Department of Energy (administrative and personnel costs). Alberta Heritage Savings Trust Fund (projects).
Membership: (All part-time except Chairman and Vice-Chairman)	Dr. Harry E. Gunning James A. Harvie Maurice A. Carrigy Fredrick A. Kidd James E. Miller Dr. Ernest J. Wiggins Steve Zarusky, M.L.A.
Vacancies:	One.
Appeal Procedure:	Lieutenant Governor in Council.
Term of Office:	Established by the Lieutenant Governor in Council at the time of appointment (general three-year term).
Remuneration Arrangements:	Chairman and Vice-Chairman are salaried senior Government officials. According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remunerations Order) for M.L.A.s. All other members - according to O.C. 903/80.
Records of Deliberations:	Lists of successful applicants are released periodically. All funded projects are listed in the Annual Report each year.
Appeal Procedure:	The decision of the Authority is final. However, the by-laws of the Authority permit an applicant to request an oral presentation to the Authority in support of his application, prior to the decision. The applicant is requested to meet with the Chairman five days before a meeting to fix the time and place for the oral presentation.

ALBERTA OIL SANDS TECHNOLOGY AND RESEARCH AUTHORITY - Page 2

Citizen Participation:	Booklets have been prepared describing how individuals can make application to the Authority for funding. The Registrar of the Authority is available to meet with any potential applicant to elaborate on these procedures. The Authority has developed a program to meet regularly with industry associations, professional societies, and various research and academic institutions.
Frequency of Meetings:	Two meetings per month. The Authority meets bi-weekly on Wednesdays. Applications for funding are dealt with on a continuing basis.
Duration:	Activities funded by the Authority will normally continue until completed. Some funds will be allocated on a year-to-year basis.
Contact Person:	G.A. Villett, Registrar - 427-7623.

ALBERTA PETROLEUM MARKETING COMMISSION

Authorization: Petroleum Marketing Act.

Purpose: To administer the Petroleum Marketing Act and the Natural Gas Pricing Agreement Act and regulations thereunder requiring that the Commission:

- take delivery of and market the Crown's royalty share of crude oil produced from Alberta Crown leases; authorized to buy and sell lessee owned oil on a contract basis and act as agent in the sale of the Crown's share of syncrude production;
- determine the regulated field price of Alberta natural gas production and regulate Alberta cost of service for natural gas leaving the province;
- distribute to Alberta producers revenues realized from natural gas exports in excess of the Alberta Border Price less Canadian Cost of Service and after providing for Market Development Incentive Payments under Federal/Provincial agreement.

To advise the Alberta Government on current matters of price, markets, legislation and regulation affecting the oil and gas industry and development of responses thereto;

To receive and distribute Federal funds under the Federal/Alberta Energy Agreement.

Method of Financing: Vote 10, Department of Energy.

Membership: Dale A. Lucas (chairman)
David L. Willis
James E. Mackenzie

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Permanent.

Remuneration Arrangements: Salaried senior Government officials.

Records of Deliberations: Commission decisions formally recorded and circulated internally at weekly management meetings; official minute book kept.

Appeal Procedure: The determinations of Alberta cost of service are appealable to the Public Utilities Board.

Citizen Participation: N/A.

Duration: Continuing.

Contact Person: W.M. Smith, General Counsel & Secretary - 297-5520.

DEPARTMENT OF ENVIRONMENT

Environment Council of Alberta
Environmental Research Trust
Land Conservation and Reclamation Council
Natural Resources Coordinating Council
Special Waste Management Corporation

ENVIRONMENT COUNCIL OF ALBERTA

Authorization: The Environment Council Act.

Purpose: To conduct a continuing review of policies and programs of the Government and Government agencies on matters pertaining to environment conservation and report to the Minister of the Environment. To hold public hearings at the request of the Lieutenant Governor in Council and to prepare reports and recommendations on the matter of the Lieutenant Governor in Council and to the Minister of the Environment. To investigate at the request of the Minister of the Environment, any matter pertaining to environment conservation and report thereon to the Minister. To use its best efforts to achieve coordination of policies, programs, and administrative procedures of Government and Government agencies with respect to matters relating to environment conservation. To hold appeal hearings and report to the Minister of the Environment with recommendations on stop orders issued under The Clean Air Act, The Clean Water Act, The Beverage Containers Act, The Department of Environment Act, and The Land Surface Conservation and Reclamation Act. To hold public hearings at the request of the Minister of Recreation and Parks concerning any recommendations made by the Advisory Committee or any other matter pertaining to the administration and management of wilderness areas or ecological reserves. To hold public hearings at the request of the Lieutenant Governor in Council on proposals made by the Executive Council for the establishment of a new wilderness area or the addition of any land to, or the withdrawal of any land from, an existing wilderness area. To appoint public advisory committees on environment conservation, to prescribe their duties and functions, to meet jointly with them and provide for their operation.

Method of Financing: Vote 8, Minister of the Environment.

Membership:
(Full-time) CHIEF EXECUTIVE OFFICER: Alistair D. Crerar

Panel members on a part-time basis are appointed by the Lieutenant Governor in Council to hold public hearings or appeal hearings and report to the Minister and the Lieutenant Governor in Council. The Chief Executive Officer is an ex-officio member and Vice-Chairman of all panels.

Vacancies: N/A.

ENVIRONMENT COUNCIL OF ALBERTA - Page 2

Appointment Procedure:	Order in Council for panel members.
Term of Office:	At pleasure.
Remuneration Arrangements:	Chief Executive Officer - salaried senior Government official. Panel members Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Report and recommendations to the Lieutenant Governor in Council, The Minister of the Environment and any other appropriate Minister. Annual report, numerous other publications, publicly available.
Appeal Procedure:	N/A.
Citizen Participat on:	Public Hearings and Public Advisory Committee.
Frequency of Meetings:	Occasional meetings when panels first appointed, increasing to regular daily meetings during and after public hearings when report and recommendation is being prepared.
Duration:	Continuing.
Contact Person:	Al Giacomazzi - 427-5792.

ALBERTA ENVIRONMENTAL RESEARCH TRUST

Authorization:	The Alberta Environment Research Trust Act Chapter A-20, 1980.
Purpose:	To seek and receive property by gifts, bequests, devise, transfer or otherwise, and subject to prior trust conditions imposed upon the use of the property, or the income thereof, or any of it, to hold, use and administer it for the purpose of provincial expansion of applied and fundamental research relative to environmental improvement.
Method of Financing:	Vote 5, Department of the Environment.
Membership:	Al Gaskell (chairman) Dave G. Colley W. Bill Neis Bill Cary Dr. Adrien B. Jones Betty Duckett Walter Solodzuk
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	The term of office of a Trustee appointed by the Lieutenant Governor in Council shall be three years from the date of his appointment unless otherwise specified by the order making the appointment.
Remuneration Arrangements:	Schedule 1 - Part A of O.C. 1175/80.
Records of Deliberations:	Minutes - distributed to Trustees.
Appeal Procedure:	N/A.
Citizen Participation:	Representatives of the general public are appointed to the Board. The Board, however, holds no hearings for it is an administrative rather than adjudicating body.
Frequency of Meetings:	Four times a year.
Duration:	Continuing.
Contact Person:	John F. Russell - 297-2360.

LAND CONSERVATION AND RECLAMATION COUNCIL

Authorization:

The Land Surface Conservation and Reclamation Act.

The Act establishes the Council which consists of members appointed by the Council of the county or other municipality and by the Minister of Municipal Affairs in the case of an Improvement District or Special Area. These local members may act within the municipal jurisdiction for which they are appointed. Other members of the Council are appointed by the Minister of the Environment and are called government members. Currently there are 165 local members and 21 government members. With respect to any inquiry that may be conducted by Council it must be conducted by two members of the Council. In most cases, Council will consist of one local member and one government member. In the event that a local authority does not appoint a member, or the local member is unable or declines to act, then the two members of the Council are selected from those appointed as government members.

Purpose:

Main Function: Investigate the condition of land used for wellsites, batteries, pipelines, mines, quarries, transmission lines, pits, waste disposal sites, landfill sites and other surface disturbing activities, during the period of the operation and where necessary issue Orders directing the performance of anything necessary in the opinion of the Council,

i) To condition, maintain or reclaim the land or any part thereof, and land adjacent thereto, or

ii) To destroy or prevent the growth of noxious weeds or weed seeds, or

iii) To remove or remedy any hazard to human life, domestic livestock or wildlife, or to the conduct of agricultural or other operations, or

iv) To install or repair any fence, gate, cattle guard, culvert or other thing.

Conduct inquiries regarding the condition of land when an operation ceases and issues Reclamation Certificates when it is found that the surface of the land involved has been reclaimed satisfactory to Council.

Method of Financing:

Regular Departmental Budget as per other Government employees.

LAND CONSERVATION AND RECLAMATION COUNCIL - Page 2

Membership:

J.M. King
S. Tracy
R.J. Baert
W. Fisher
H.E. Christensen
K. Grant
A.R. Malcolm
C. Harrison
D. Beddome
B.C. McNeely
B. Nyhof
W. Black
R.K. Pituka
B. Onciul
S. Slipec
R. Anderson
A.E. Struik
F.D. Terry
K. Wells
M. Smith
E. Cappis
T. Johnson
J. North
C. Predy
R. Ostertag

Vacancies:

N/A.

Appointment Procedure:

Individuals hired as other government employees through Personnel Office under the Public Service Act.

Term of Office:

The Environment government members are permanent employees under the Public Service Act.

The Land Surface Conservation and Reclamation Act allows the transfer of delegation of administration to any part of Alberta and regulations to that effect were passed giving staff of the Department of Energy and Natural Resources jurisdiction to act as Council members in designated areas in the province. The Department's Council members are appointed by the Minister of the Environment, under the Land Surface Conservation and Reclamation Act. However, they are permanent employees under the Public Service Act and have other duties under the Public Lands Act. There are currently 50 Council members appointed from Forestry Division and 42 from Lands Division. There are also 2 Deputy Chairmen, M. Turnbull - Lands Division and D. Fredren - Forestry Division and Deputy Secretary - S. Guenette.

Remuneration Arrangements:

N/A.

Records of Deliberations:

Deliberations of Council are summarized by written reports placed on the relevant Council files which are publicly available.

LAND CONSERVATION AND RECLAMATION COUNCIL - Page 3

Appeal Procedure:	When the operator does not comply with an Order, the Chairman causes the necessary work to be done and the expenses incurred are paid by the Provincial Treasurer. An operator may appeal to the district court whether or not he must reimburse the Provincial Treasurer for the whole or any part of the expenses incurred. An owner or occupant of the surface of the land with respect to which a Reclamation Certificate has been issued may appeal to the district court as to whether or not additional work must be performed.
Citizen Participation:	Prior to holding of an inquiry, the Council members contact the surface owner or occupant and give them the opportunity to be in attendance at the time the inspection of the land is made. Where at an inquiry Council determines that additional work is necessary, one Order is issued and mailed to the surface owner or occupant and to the operator. Copies of Reclamation Certificates are mailed to the surface owner, the occupant and the operator.
Frequency of Meetings:	As requested by operators or surface owners or occupants.
Duration:	Continuing.
Contact Person:	S. Tracy - 427-6212.

NATURAL RESOURCES COORDINATING COUNCIL

Authorization:	The Department of Environment Act.
Purpose:	To advise the Minister of the Environment on the coordination of Government policies and programs in matters pertaining to the Environment and to make recommendations to the Minister of the Environment and other members of Executive Council.
Method of Financing:	N/A.
Membership:	Walter Solodzuk (chairman) Deputy Minister - Department of Agriculture Deputy Minister - Department of Social Services Deputy Minister - Department of Transportation Deputy Minister - Department of Economic Development Deputy Minister - Department of Recreation and Parks Deputy Minister - Department of Energy Deputy Minister - Department of Municipal Affairs Representative of Energy Resources Conservation Board - Chairman
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Unspecified.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Recorded in the form of minutes, and decisions published in Deputy Minister directives.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Call of Chair.
Duration:	Continuing.
Contact Person:	W. Solodzuk - 427-6236.

ALBERTA SPECIAL WASTE MANAGEMENT CORPORATION

Authorization:	Special Waste Management Corporation Act Chapter S-21.5, 1982.
Purpose:	The Alberta Special Waste Management Corporation was created with the specific objective of providing provincial government participation in a system which will ensure that hazardous wastes are adequately dealt with so as to protect the health and safety of the public and the environment.
Method of Financing:	Vote 7, Department of Environment.
Membership:	Lorne Mick (chairman) Robert C. Clark William J. Mooney Bertrum Huffman Margaret Hanson Gordon Docken William Ross
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Members are appointed for one to three years.
Remuneration Arrangements:	Schedule 1 - Part A of the Committee Remuneration Order, Order in Council, O.C. 1176/80.
Records of Deliberations:	A minute book recording all deliberations of the Corporation is retained by the secretary at the head office. Access to minute book is restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	The Local Committee (Swan Hills, Alberta) members are Bob Wilson, Marcie Giroux, Joan Butler and Allan Gray.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	Mr. Lorne Mick - 422-5029.

EXECUTIVE COUNCIL

Health Professions and Occupations (Responsible to Hon. I.W.C. Reid)
- Advisory Committee to Psychiatric Nursing Training Act
- Board of Examiners for Certified Dental Mechanics
- Board of Examiners in Podiatry
- Chiropractic Appraisal Board
- Combined Laboratory and X-Ray Technician Committee
- Dental Technician Board
- Health Disciplines Board
- Naturopathy Appraisal Board
- Nursing Assistants Registration Board
- Ophthalmic Dispensers Examining Board

Northern Alberta Development Council (Responsible to Hon. J.A. Adair)

Public Service Employee Relations Board (Responsible to Hon. N.S. Crawford)

Water Resources Commission

Wild Rose Foundation (Responsible to Hon. R.D. Orman)

Women's Issues, Alberta Advisory Council (Responsible to Hon. D.L. Anderson)

ADVISORY COMMITTEE TO THE PSYCHIATRIC NURSING TRAINING ACT

Authorization:	The Psychiatric Nursing Training Act.
Purpose:	To prescribe the qualifications of persons to be certified as psychiatric nurses and nurses for the mentally deficient; to provide for examinations; to provide for the establishment of training programs; to issue certificates of qualification to those persons meeting the Committee's requirements.
Method of Financing:	Vote 8, Executive Council.
Membership:	Dr. R. Bland (Chairman) Maureen Allen Dave Cornish Joy Peebles Eleanor Grant G.L. Higgins Dr. Usha Dennis Barr A. Seaberg Robert Reid Dr. Lampard Eldon Neufeldt
Vacancies:	One.
Appointment Procedure:	As prescribed in the Act.
Term of Office:	As prescribed in the Act.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to Committee members.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Approximately eight times a year.
Duration:	Continuing.
Contact Person:	Mrs. Mary Ellen Rajotte, Administrator - 427-2655.

BOARD OF EXAMINERS FOR CERTIFIED DENTAL MECHANICS

Authorization:	The Dental Mechanics Act.
Purpose:	To prescribe a program of studies and training for student dental mechanics; to evaluate the credentials of candidates for admission to practise; to exempt from examination a candidate who in the opinion of the Board qualifies by reason of this training and experience and possesses the qualifications required under this Act; to set examinations or tests and conduct the examinations of all persons who have not been granted exemption from examination by the Board and to recommend to the Minister the issuance of certificates of proficiency to successful candidates.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Elmar Abele (Chairman) Charles Styles Robert Richardson Sylvia Gillespie Stephen Sibold
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are kept of meetings and distributed to Board members.
Appeal Procedure:	None.
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	As required (approximately twelve times a year).
Duration:	Continuing.
Contact Person:	Mrs. Mary Ellen Rajotte, Secretary - 427-2655.

BOARD OF EXAMINERS IN PODIATRY

Authorization:	The Podiatry Act.
Purpose:	To evaluate credentials of all candidates for admission to practise; to classify and accredit approved schools, colleges or universities whose graduates may be accepted as fully qualified; to set and conduct examinations for those persons who are not exempted by reason of other conceded qualifications to practise Podiatry, to issue certificates of approval to practise to those persons who satisfy the Board that they are qualified.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Alex Cairns (Chairman) Harold Kocil Robert Gorman Dennis Gartner
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.
Appeal Procedure:	No statutory provision, but opportunity for review is provided upon submission of additional evidence or information.
Citizen Participation:	A lay person has historically served on the Board.
Frequency of Meetings:	At the call of the Chairman, approximately once a year.
Duration:	Continuing.
Contact Person:	Mrs. Mary Ellen Rajotte - 427-2655 Assistant to the Secretary of the Board.

CHIROPRACTIC APPRAISAL BOARD

Authorization:	The Chiropractic Profession Act.
Purpose:	To establish and maintain a current list of chiropractic schools and colleges, graduation from which qualifies a person to practise chiropractic, to provide for the examination of those persons who, in the Board's opinion, require such before otherwise qualifying for practise.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Alex Cairns (Chairman) J.R. Carter Curtis McLeod Dorothy Wild Dennis Gartner
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.
Appeal Procedure:	No statutory provision, but opportunity is provided for review upon submission of new evidence or information.
Frequency of Meetings:	As required at the call of the Chairman, approximately four times a year.
Duration:	Continuing.
Contact Person:	Dennis Gartner, Registrar - 427-2655.

COMBINED LABORATORY AND X-RAY TECHNICIAN COMMITTEE

Authorization:	Health Disciplines Act.
Purpose:	To advise the Health Disciplines with respect to matters governing the regulations for combined laboratory and x-ray technicians; to register applicants who meet the educational qualifications; to act as disciplinary body for complaints against registered members.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Arlene Fuller (Chairperson) Russell Boe Peter Demulder Audrey Funk Leslie Halliwell Donna Hateley Brenda Leeb Laurie Melnyk Bryan Ward
Vacancies:	None.
Appointment Procedure:	The Committee consists of nine members of whom 5 are members of the Alberta Association of Combined Technicians, one member from the College of Physicians and Surgeons, one member from the Alberta Association of Medical Radiation Technologists, one member from the Alberta division of the Canadian Association of Medical Laboratory Technologists and one member from the Alberta Hospital Association. The Committee was established by Ministerial Order.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded.
Appeal Procedure:	By Health Disciplines Board which is an appeal body for decisions of Committee concerning matters of registration and discipline.
Citizen Participation:	N/A.
Frequency of Meetings:	Six times a year.
Duration:	Continuing.
Contact Person:	Mr. Dennis Gartner, Registrar - 427-2655.

DENTAL TECHNICIAN BOARD

Authorization:	The Dental Technicians Act.
Purpose:	Prescribe the qualifications of persons to be registered as dental technicians; set and conduct written and practical examinations; provide for the establishment of training programs; issue certificates of competency to those persons meeting the Board's requirements; maintain a register of initial and annual certification.
Method of Financing:	Vote 8, Executive Council
Membership: (All part-time)	Director, Dental Health Services (Chairman) Department of Social Services Norman Hope Fred Reidmueller Keith Compton Mary Ellen Rajotte
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Three years - members eligible for reappointment.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to Board members.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Approximately eight times a year.
Duration:	Continuing.
Contact Person:	Mrs. Mary Ellen Rajotte, Secretary - 427-2655.

HEALTH DISCIPLINES BOARD

Authorization:	The Health Disciplines Act.
Purpose:	To investigate unregulated health disciplines and recommend to the Minister whether or not they should be designated health disciplines under the Health Disciplines Act; to make regulations for health disciplines that are designated under the Health Disciplines Act; to be an appeal body for decisions of the Health Disciplines Committees with respect to registration and discipline.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Elvin Christenson (Chairman) Marlys Carruthers William Donald Calvin Fairbanks Dave Jones Lou Lisowski John Low Murray Ross John E. Young
Vacancies:	None.
Appointment Procedure:	The Board consists of not more than nine members, two who are members of the College of Physicians and Surgeons and one who is a member of the Alberta Dental Association. Members are appointed by Lieutenant Governor in Council.
Term of Office:	Members serve for a term of not more than three years and for no more than two consecutive terms. All other Board members are members of the public.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80. Double the prescribed amounts for certain members under Ministerial Order 82-1 (Department of Social Services and Community Health, February 15, 1982).
Records of Deliberations:	Minutes are recorded and are restricted to internal use.
Appeal Procedure:	Board is appeal body for decision of committees concerning matters of registration and discipline.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Meetings are held at the call of the Chairman generally once a month.
Duration:	Continuing.
Contact Person:	Mr. Dennis Gartner, Registrar 427-2655.

NATUROPATHY APPRAISAL BOARD

Authorization:	The Naturopathy Act
Purpose:	To establish and maintain a list of schools and colleges, which meet the Board's requirements for qualification to practise naturopathy.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Alex Cairns (Chairman) Rose Shaken Dennis Gartner
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.
Appeal Procedure:	No statutory provision, but opportunity is provided for further review upon submission of additional evidence or information.
Citizen Participation:	N/A.
Frequency of Meetings:	As required, at the call of the Chairman.
Duration:	Continuing.
Contact Person:	Mr. Dennis Gartner, Registrar - 427-2655.

NURSING ASSISTANTS REGISTRATION BOARD

Authorization:	Nursing Assistants Registration Act.
Purpose:	To evaluate educational programs offered by agencies outside Alberta; to advise the Minister of Advanced Education with regard to training programs for nursing assistants; to prescribe examinations to be taken by applicants, subject to the approval of the Minister; to prescribe the form of application for registration, the form of registration, registration fees, and the times at which fees are payable; to establish and maintain a register called the "Nursing Assistants Register".
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Elmar Abele (Chairman) Pat Fredrickson Finn Didrichsen Paul Wolff Roberta Metheral Francina Lazarowich Mary Ellen Rajotte Debra Proulx One representative - Department of Advanced Education One representative - Department of Hospitals & Medical Care
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council (Departmental representatives appointed by their respective Ministers).
Term of Office:	Not more than three years and for no more than two consecutive terms.
Remuneration Arrangements:	According to Schedule 1 - Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded.
Appeal Procedure:	Review Panel (appointed by the Minister) in cases where registration is refused; the Court of Queen's Bench in cases of disciplinary proceedings.
Citizen Participation:	N/A.
Frequency of Meetings:	Not less than twice a year.
Duration:	Continuing.
Contact Person:	Mrs. Mary Ellen Rajotte, Registrar - 427-2655.

OPHTHALMIC DISPENSERS EXAMINING BOARD

Authorization:	The Ophthalmic Dispensers Act
Purpose:	To prescribe a program of studies and training for student ophthalmic dispensers and applicants for certificates of competence in contact lens dispensing; to evaluate the credentials of applicants for certificates; to set and conduct practical examinations; to set written examinations; to issue certificates of competency to those meeting the Board's qualification requirements.
Method of Financing:	Vote 8, Executive Council
Membership: (All part-time)	Henry Wyatt (Chairman) William Carmichael Edward Cote George Edworthy Anthony Koch Marjory McLeod Dennis Gartner
Vacancies:	None.
Appointment Procedure:	Ministerial Order
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order)
Records of Deliberations:	Minutes of Board meetings are recorded. These are available publicly, except when containing information about individuals.
Appeal Procedure:	Where the Board refuses to permit the examination of an applicant on the grounds of not qualifying, the applicant may apply through a notice of motion to the Court of Queen's Bench for an order directing the Board to permit the applicant to be examined.
Citizen Participation:	Statutory requirement that two members of the Board be appointed from the public-at-large.
Duration:	Continuing.
Contact Person:	Dennis Gartner Secretary 427-2655

NORTHERN ALBERTA DEVELOPMENT COUNCIL

Authorization:	The Northern Alberta Development Council Act.
Purpose:	To investigate, monitor, evaluate, plan and promote practical measures to foster and advance general development in northern Alberta, and to advise Government thereon.
Method of Financing:	Vote 6, Executive Council
Membership: (All part-time)	Robert C. Elliott, M.L.A. (Chairman) John Drobot, M.L.A. Evelyn Thunder Fred Gingerich Cecil Jardine Vincent Rice Mary Bennet Eugene Dextrase Bernard Hornby Ted Sonntag
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Yearly appointment April 1 - March 31.
Remuneration Arrangements:	According to Schedule 2 - Part A of O.C. 1175/80 (Committee Remuneration Order) for members. According to O.C. 674/83 for Chairman.
Records of Deliberations:	Minutes of meetings are available to the public.
Appeal Procedure:	N/A
Citizen Participation:	Meetings held for receipt of briefs from the public.
Frequency of Meetings:	Monthly
Duration:	Continuing
Contact Person:	R.M. Finnerty, Executive Director - 624-6274

THE PUBLIC SERVICE EMPLOYEE RELATIONS BOARD

Authorization:	The Public Service Employee Relations Act
Purpose:	The Board's primary responsibilities include: the determination of appropriate bargaining units, the certification of bargaining agents, and the investigation of unfair labour practices and other complaints or breaches of specific sections of the Act. Its duties also include the appointment of mediators when necessary, as well as the establishment and appointment of arbitration boards as may be required. The Board is given broad regulatory authority to make and issue orders, notices, directives, declarations, certificates and other decisions as it may consider necessary, with or without conditions, in order to effect the purposes of the Act.
Method of Financing:	Budgets as a department under the Financial Administration Act.
Membership: (All part-time)	Catherine A. Fraser (Chairperson) Thomas K. Biggs Jack Dyck A.R. Turpin Thomas W. Wakeling
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Not more than five years. Current members appointed for a term of two years. Reappointment is not more than 5 years.
Remuneration Arrangements:	O.C. 1175/80, Schedule 1 - Part A for members, O.C. 704/85 for Chairman and Alternate Chairman.
Records of Deliberations:	Annual Report made to the Minister who lays a copy of it before the Legislative Assembly. The majority of Board records are publicly available while others are restricted to internal use.
Appeal Procedure:	Section 11 of the Act specifies that the Board has exclusive jurisdiction to exercise the powers conferred upon it and the actions or decisions of the Board are final and conclusive for all purposes.

THE PUBLIC SERVICE EMPLOYEE RELATIONS BOARD - Page 2

Frequency of Meetings:	At the direction of the Chairman.
Duration:	Continuing.
Contact Person:	J.F. Elsinga, Executive Director 427-7001

ALBERTA WATER RESOURCES COMMISSION

Authorization: Orders in Council 1260/82 and 1261/81.

Purpose: To assess and review long-term water resources planning by the Government of Alberta in relation to agricultural, economic, community and environmental factors in Alberta;

To undertake evaluations of specific short-term and long-term projects affecting the water resources of Alberta;

To monitor intergovernmental negotiations affecting the water resources of Alberta; and

To advise the Lieutenant Governor in Council respecting the exercise of any of his/her powers under legislations of the Province and, generally to advise on the policy of the Government respecting water resources.

Method of Financing: Vote 5, Executive Council

Membership:
Henry Kroeger, M.L.A. (Chairman)
Glen Clegg, M.L.A.
Isaac Lawrence
Margaret Lounds
Kenneth C. MacKenzie
Assistant Deputy Minister, Dept. of Environment
Assistant Deputy Minister, Dept. of Municipal Affairs
Assistant Deputy Minister, Dept. of Economic Development & Trade
Assistant Deputy Minister, Dept. of Energy

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council

Term of Office: At pleasure.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for private citizen members.

Records of Deliberations: Minutes for internal information and distribution; Annual Report required.

Appeal Procedure: N/A

Citizen Participation: Through representation on Commission. Lieutenant Governor in Council may require that public hearings be held by Commission.

Frequency of Meetings: Monthly

Duration: To December, 1987.

Contact Person: R.H. Cronkhite - 422-4232

WILD ROSE FOUNDATION

Authorization: Wild Rose Foundation Act.

Purpose: The purpose of the Foundation is to provide funding to volunteer non-profit organizations that provide necessary and valuable community services to Albertans, but the Foundation shall not provide funding in respect of a service or program that is within the objects of any one or more of the following:

(a) The Alberta Sport Council
(b) The Recreation, Parks and Wildlife Foundation
(c) The Alberta Art Foundation
(d) The Alberta Foundation for the Performing Arts
(e) The Alberta Cultural Heritage Foundation
(f) The Alberta Historical Resources Foundation
(g) The Alberta Foundation for the Literary Arts
(h) any organization that receives grants from the Western Canada Lottery Foundation.

Method of Financing: Revenues are received from the Western Canada Lottery Foundation.

Membership:
(All part-time)

Ross P. Alger (Chairman)
Dianne Birenbaum
Glen Chapman
Marie Hohtanz
Cay Sexauer
Dick Wong
Paulette Patterson

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council

Term of Office: Two or three year terms.

Remuneration Arrangements: Schedule 2 - Part A of O.C. 1175/80.

Records of Deliberations: Decisions are recorded in the minutes of the meetings. Status of Records: Restricted to internal use.

Appeal Procedure: Appeals may be directed to the Executive Director and subsequently the Board.

Frequency of Meetings: Quarterly and as necessary in the interim.

Duration: Permanent.

Contact Person: Bernard March, Executive Director 428-6373

ADVISORY COUNCIL ON WOMEN'S ISSUES

Authorization:	Alberta Advisory Council on Women's Issues Act.
Purpose:	The purpose of the Advisory Council is to advise and report to the Alberta Government through the Minister on matters relating to the opportunity for full and equal participation of Alberta women in the life of the Province.
Method of Financing:	Vote 4, Executive Council
Membership:	Margaret Leahey (Chairperson) Fourteen members are to be appointed during the fall of 1986. Ex-officio (Non-voting): Executive Director, Alberta Women's Secretariat
Vacancies:	See note above.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	3 years
Remuneration Arrangements:	O.C. 1175/80, Schedule 1, Part B.
Records of Deliberations:	An annual report consisting of a general summary of the Council's activities during the previous fiscal year is submitted to the Minister annually.
Appeal Procedure:	Not applicable.
Citizen Participation:	The Council will hold public meetings throughout the Province.
Frequency of Meetings:	Minimum of 3 per fiscal year.
Duration:	The Act authorizing the Council expires on December 31, 1996 unless it is continued for a further period by an Order of the Lieutenant Governor in Council.
Contact Person:	Margaret Leahey - 422-0668 Chairperson

DEPARTMENT OF FEDERAL AND INTERGOVERNMENTAL AFFAIRS

No Agencies, Boards or Commissions

DEPARTMENT OF FORESTRY, LANDS & WILDLIFE

Alberta Integrated Planning Advisory Committee
Fish and Wildlife Advisory Council
Forest Research Advisory Council
Trappers' Compensation Review Board

ALBERTA INTEGRATED PLANNING ADVISORY COMMITTEE

Authorization:	Department of Forestry, Lands & Wildlife Act.
Purpose:	To provide a continuing forum for communication between key public groups and the Government on broad policy and program matters related to integrated resource planning for Alberta's public lands and resources. The Committee acts in an advisory capacity to the Minister of Forestry, Lands and Wildlife.
Method of Financing:	Vote 2, Department of Forestry, Lands & Wildlife.
Membership: (All part-time)	Jack Campbell, M.L.A. (Chairman) John T. MacKenzie Clay Chattaway Cheryl Bradley Jack Graham Murray Summers Ken Crane Walter Urquhart Gordon Cameron Michael Colledge Hartmann Nagel
Vacancies:	None.
Appointment Procedure:	Ministerial Order
Term of Office:	Two years.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Minutes, publicly available after committee adoption.
Appeal Procedure:	N/A
Citizen Participation:	Through representation on the Committee.
Frequency of Meetings:	Monthly between September and June.
Duration:	Permanent.
Contact Person:	Leslie J. Cooke - 427-7730 Assistant Deputy Minister

FISH AND WILDLIFE ADVISORY COUNCIL

Authorization:

Department of Foresty, Lands and Wildlife Act.

Purpose:

To advise the Minister of Forestry, Lands and Wildlife on the administration and development of the fish and wildlife resources of the Province.

Method of Financing:

Vote 5, Department of Forestry, Lands & Wildlife.

Membership:
(All part-time)

Al C. Burns (Chairman)
Donald J. Hayden
One representative - Alberta Bowhunters/Archers Association
One representative - Alberta Chamber of Commerce
One representative - Alberta Commercial Fishery Interests
Three representatives- Alberta Fish & Game Association
One representative - Alberta Forest Products Association
One representative - Alberta Motor Association - Tourist Bureau
One representative - Alberta Outfitters Association
One representative - Alberta S.P.C.A.
One representative - Alberta Trappers Central Association
One representative - Alberta Urban Municipalities Association
One representative - Alberta Wilderness Association
One representative - Edmonton Jaycees
One representative - Canadian Sporting Goods Association
One representative - Canadian Wildlife Association Service
One representative - Alberta Association of Improvement Districts
One representative - Alberta Association of Municipal Districts
One representative - Federation of Alberta Naturalists
One representative - Indian Association of Alberta
One representative - Metis Association of Alberta

FISH AND WILDLIFE ADVISORY COUNCIL - Page 2

Membership: (continued)	One representative - Oil/Gas Industry (CPA/IPAC) One representative - Tourist Industry Association of Alberta Two representatives- Western Stock Growers Association
Vacancies:	None.
Appointment Procedure:	Ministerial Order
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80, as amended, the Committee Remuneration Order.
Records of Deliberations:	Minutes distributed to members.
Appeal Procedure:	N/A
Citizen Participation:	Private citizens are members of the Board.
Frequency of Meetings:	Approximately four to six times a year.
Duration:	Continuing.
Citizen Participation:	Dennis C. Surrendi Assistant Deputy Minister 427-6749

FOREST RESEARCH ADVISORY COUNCIL

Authorization: The Forest Development Research Trust Fund Act.

Purpose:
1. To establish forest research priorities.
2. To coordinate forest research.
3. To make recommendations to the Minister concerning the allocation of research funds from the fund.

Method of Financing: Vote 3, Department of Forestry, Lands & Wildlife; the Provincial Treasurer provided $100,000 annually to the Minister of Alberta Forestry, Lands & Wildlife.

Membership:
(All part-time)

Joseph Soos (Chairman)
Harry P. Sims
Roy Brassard, M.L.A.
Con A. Dermott
Murray C. Summers
Donald H. Fregren
Jack C. Wright
C. Brian MacDonald
Chairman of Forest Science, U. of A.
One representative - Alberta Forest Products Association
Assistant Deputy Minister, Dept. of Forestry, Lands & Wildlife
One representative - Alberta Research Council
Director, Federal Northern Forest Research Centre

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: At pleasure.

Remuneration Arrangements: Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order)

Records of Deliberations: Minutes of meetings are regularly distributed to Council members.

Appeal Procedure: N/A

Citizen Participation: One M.L.A. appointed by the Premier.

Frequency of Meetings: Minimum one meeting per year.

Duration: Continuing.

Contact Person: J. Soos - 962-8700

TRAPPERS' COMPENSATION REVIEW BOARD

Authorization:	Department of Forestry, Lands & Wildlife Act.
Purpose:	To advise the Minister of Forestry, Lands and Wildlife on matters respecting compensation to trappers for damages and losses suffered by them as a result of industrial activity in Alberta.
Method of Financing:	Vote 5, Department of Forestry, Lands & Wildlife.
Membership: (All part-time)	Dave Unger (Chairman) Peter Joyce Francis Damais One representative - Canadian Petroleum Association One representative - Independent Petroleum Association One representative - Alberta Trappers' Association
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Term of not more than one year.
Remuneration Arrangements:	According to Schedule 2, Part B of O.C. 1175/80, as amended, the Committee Remuneration Order.
Records of Deliberations:	Minutes distributed to members.
Appeal Procedure:	N/A
Citizen Participation:	Private citizens are members of the Board.
Frequency of Meetings:	Approximately five to six times a year.
Duration:	Continuing.
Contact Person:	Dennis C. Surrendi Assistant Deputy Minister - 427-6749

DEPARTMENT OF HOSPITALS & MEDICAL CARE

Alberta Cancer Board
Children's Provincial General Hospital Board - Calgary
Foothills Provincial General Hospital Board - Calgary
Glenrose Provincial General Hospital Board - Edmonton
Health Facilities Review Committee
Hospital Advisory Council, Calgary Area
Hospital Advisory Council, Edmonton Area
Hospital Privileges Appeal Board
Hospitals and Medical Care Policy Advisory Committee
Mental Health Hospital Board - Edmonton
Mental Health Hospital Board - Ponoka
Mental Health Review Panels
Northern Alberta Children's Hospital Board
University of Alberta Hospital Board - Edmonton

ALBERTA CANCER BOARD

Authorization:	Cancer Programs Act
Purpose:	To establish and operate provincial cancer hospitals and outpatient facilities for the diagnosis of cancer, the treatment and care of cancer patients and cancer research. This extends to diseases that are noncancerous but are capable of being diagnosed or treated by similar methods as those used for the diagnosis or treatment of cancer.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	V. Glen Sunstrom (Chairman) One representative - Medical Staff, Cancer Hospital David D. Chesney Arthur Davis Victor P. Douglas Ruby J. Holmes Kay McKenzie Thomas E. Poppitt Vera Thom Marguerite Trussler
Vacancies:	One.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #40/80.
Records of Deliberations:	Minutes are recorded and distributed to each board member, to each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	One per month.
Duration:	Continuing.
Contact Person:	Dr. James Pearson Executive Director - 482-3491

ALBERTA CHILDREN'S PROVINCIAL GENERAL HOSPITAL BOARD - CALGARY

Authorization:	Provincial General Hospitals Act.
Purpose:	To administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	John E. Maybin (Chairman) Michael Morin Robert A. Hall Audrey Higgin Lawrence J. Ryder Dorothy Shalom Robert Winter Patrick A. Toth Patricia Johnston
Vacancies:	One.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	Expenses are paid under M.O. 6/84 pursuant to Section 21 of the Public Service Act. No M.O. made pursuant to Section 7(2)(c) of Provincial General Hospitals Act.
Records of Deliberations:	Minutes are recorded and distributed to Board members, to each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	One per month, except July and August.
Duration:	Continuing.
Contact Person:	Mr. R.L. Innes Executive Director - 245-7211

FOOTHILLS PROVINCIAL GENERAL HOSPITAL BOARD - CALGARY

Authorization:	Provincial General Hospitals Act and Hospitals Act.
Purpose:	To administer and manage property assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Alvin Libin (Chairman) W. Fay Anderson J. Keith Maitland Donna Marshall John T. McCarthy Lucille Moyer Robert G. Peters Ross F. Phillips Joyce Waddell
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #25/81.
Records of Deliberations:	Minutes are recorded and distributed to each board member, each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	One per month.
Duration:	Continuing.
Contact Person:	Mr. R. Coombs President - 270-1110

GLENROSE PROVINCIAL GENERAL HOSPITAL BOARD - EDMONTON

Authorization:	Provincial General Hospitals Act and Hospitals Act.
Purpose:	To administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Walter Braul (Chairman) Oryssia J. Lennie Joseph L. Filewych Irene T. Warenycia Rudy Koop Lorne Leitch Anne J. Shantz David B. Sharpe Michael A. Strembitsky One representative - Glenrose Medical Staff President, University of Alberta Dean of Medicine, University of Alberta
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order 42/81.
Records of Deliberations:	Minutes are recorded and distributed to each board member, to each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	One per month except June and July.
Duration:	Continuing.
Contact Person:	Dr. W.G. McPhail Executive Director - 471-2262

ALBERTA HEALTH FACILITIES REVIEW COMMITTEE

Authorization:	Health Facilities Review Committee Act.
Purpose:	To visit all hospitals, auxiliary hospitals, nursing homes and senior citizens' lodges for the purpose of reviewing and inspecting them and the manner in which they are operated. The Committee may, upon receipt of a complaint made by or on behalf of a patient in an institution under their mandate, investigate the care and treatment and standard of accommodation received by that patient or any other patient.
Method of Financing:	Vote 1, Department of Hospitals & Medical Care.
Membership: (All part-time)	Alan Hyland, M.L.A. (Chairman) Colleen Wood Edwin Anderson Mollie Warring Brian Elliot Carol Losie Bernice McManus Robert Wordem Marsha L. Graham Betty Biddell Ebrahim K. Remtulla Dianne Mirosh, M.L.A.
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	An order under Section 2(3) of the Act may provide for term of office but in the absence of such a provision, the term of office of a member is one year from the effective date of his appointment and thereafter until his successor is appointed.
Remuneration Arrangements:	Chairman is remunerated according to O.C. 672/83 according to Schedule 1, Part B of O.C. 1175/80.
Records of Deliberations:	Minutes are recorded and distributed to all members of the Committee.
Appeal Procedure:	N/A
Citizen Participation:	Submission of complaints to the Committee and public representation on the Committee.
Frequency of Meetings:	Eleven meetings per year.
Duration:	Continuing
Contact Person:	Millie Griffin Administrative Assistant - 427-4924

CALGARY AREA HOSPITAL ADVISORY COUNCIL

Authorization: Ministerial Order #1/85.

Purpose: Advisory body to the Minister. To review proposals for construction, new programs, and changes in present programs submitted to the Government by hospitals, facilities and agencies in the Calgary area and to make recommendations to the Minister.

Method of Financing: Vote 1, Department of Hospitals & Medical Care.

Membership:
(All part-time)

Representative, Calgary Medical Society (Chairman)
Ronald Davidson
Joseph Richardson
One representative - Salvation Army Grace Hospital
One representative - Alberta Cancer Board
One representative - Metro-Calgary & Rural General Hospital District #93
One representative - Calgary Auxiliary Hospital & Nursing Home District #7
One representative - Voluntary Nondistrict Auxiliary Hospitals and Nursing Homes
One representative - Private Nondistrict Nursing Homes
One representative - Children's Provincial General Hospital
One representative - Health Science Centre, U. of C.
One representative - Calgary General Hospital
One representative - Foothills Provincial General Hospital
Mayor, City of Calgary
Chief Commissioner, City of Calgary
Director of Planning, City of Calgary
One representative - Calgary Board of Health

Vacancies: None.

Appointment Procedure: Public members are appointed by the Minister of Hospitals and Medical Care. Members representing hospitals and other organizations are nominated by the Council.

Term of Office: At pleasure.

Remuneration Arrangements: Reimbursement of expenses only pursuant to M.O. #15/78.

Records of Deliberations: Recorded as minutes and distributed to each member and to the Department of Hospitals and Medical Care.

CALGARY AREA HOSPITAL PLANNING COUNCIL - Page 2

Appeal Procedure:	N/A
Citizen Participation:	Through public representation on Council.
Frequency of Meetings:	Once a month except July and August.
Duration:	Continuing.
Contact Person:	Mr. S.V. Pryce Secretary-Treasurer - 278-6663

EDMONTON AREA HOSPITAL ADVISORY COUNCIL

Authorization: Ministerial Order #2/85.

Purpose: Advisory body to the Minister. To review proposals for construction, new programs, and changes in present programs submitted to Government hospitals, facilities and agencies in the Edmonton area and to make recommendations to the Minister.

Method of Financing: Vote 1, Department of Hospitals & Medical Care

Membership:

One representative (Chairman) - Health Sciences Centre, U. of A.
W. Brian Edwards
William Lobay
One representative - Misericordia Hospital
One representative - Glenrose Rehabilitation Hospital
One representative - Alberta Cancer Board
One representative - Metro-Edmonton Hospital District #106
One representative - Sturgeon General District #100
One representative - U. of A. Hospitals
One representative - Devon General Hospital District #62
One representative - Fort Saskatchewan General Hospital District #98
One representative - Stony Plain Municipal Hospital District #84
One representative - Leduc General Hospital/Nursing District #83
One representative - Alberta Mental Health Hospital Edmonton
One representative - Edmonton Rural Hospital Auxiliary Nursing Home District #24
One representative - Voluntary Non-district Nursing Home
One representative - Private Non-district Nursing Home
One representative - Edmonton Academy of Medicine
One representative - Edmonton General Hospital
One representative - Royal Alexandra Hospital
One representative - Public at Large, Outside Edmonton
Mayor, City of Edmonton
City Manager, City of Edmonton
General Manager, Planning Dept., City of Edmonton
One representative - Edmonton Board of Health

Vacancies: None.

EDMONTON AREA HOSPITAL ADVISORY COUNCIL - Page 2

Appointment Procedure:	Members are appointed by the Minister of Hospitals and Medical Care. Members representing hospitals and other organizations are nominated by the Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	Expenses are paid pursuant to M.O. 6/84 under the Public Service Act, Section 1.
Records of Deliberations:	Recorded as minutes and distributed to each member and to the Department of Hospitals and Medical care.
Frequency of Meetings:	Eight to ten meetings per year.
Duration:	Continuing.
Contact Person:	Mrs. Doreen McGonigle - 432-8501

HOSPITAL PRIVILEGES APPEAL BOARD

Authorization:	Hospitals Act.
Purpose:	To hear appeals from members or former members of the medical staff of approved hospitals who consider themselves aggrieved by a decision of a Board of an approved hospital. The Appeal Board has the power to confirm the decision of the Board, direct the reappointment of a former member, direct the reinstatement of a former member, remove or vary the suspension of a former member.
Method of Financing:	Vote 1, Department of Hospitals & Medical Care.
Membership: (All part-time)	Frank D. Jones (Chairman) Theodore A. Bodnar Virginia Clarke Lorne B. Collins William O. Rothwell George Whitehead One representative - Alberta Association of Registered Nurses
Vacancies:	None
Appointment Procedure:	Ministerial Order
Term of Office:	Not more than three years; reappointment for additional term is possible.
Remuneration Arrangements:	According to O.C. 1175/80 pursuant to M.O. 39/83.
Records of Deliberations:	Decisions are recorded.
Appeal Procedure:	A further appeal from the Hospital Privileges Appeal Board lies to the Court of Queen's Bench.
Citizen Participation:	Through public representation on the board.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Frank Jones - 432-3115

HOSPITALS AND MEDICAL CARE POLICY ADVISORY COMMITTEE

Authorization:	Department of Hospitals & Medical Care
Purpose:	Advisory body to the Minister. Concerned with any of the policies, programs, services or other matters under the administration of the Minister.
Method of Financing:	Vote 1, Department of Hospitals & Medical Care
Membership: (All part-time)	Stan Schumacher, M.L.A. (Chairman) Chris J. Varvis Carol Snedden Doris McFarlane Paul O. Crossfield Gordon C. Hilker Lawrence M. Kelly One representative - College of Physicians & Surgeons One representative - Alberta Hospital Association One representative - Alberta Association of Registered Nurses
Vacancies:	One.
Appointment Procedure:	Ministerial Order
Term of Office:	Varied
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) with provision for payments to two members according to M.O. 78/84.
Records of Deliberations:	Recorded as minutes and distributed to each member and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation.
Frequency of Meetings:	Ten meetings per year.
Duration:	Continuing.
Contact Person:	Mrs. Carol Snedden Secretary - 527-1529

THE MENTAL HEALTH HOSPITAL BOARD, EDMONTON

Authorization:	The Mental Health Act
Purpose:	The purpose and duties of the Board are listed under Section 51 of the Mental Health Act. In summary, the overall purpose is to operate The Alberta Hospital, Edmonton.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care
Membership: (All-part-time)	Neli Jackshaw (Chairperson) Kathleen Bocock Alan D. Castle Harold Gibson Gary Kump George A. Philipzyk Rita Thompson
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Varied (a term of not more than three years).
Remuneration Arrangements:	M.O. 5/86, pursuant to Section 49(12) of the Mental Health Act. Expenses are paid pursuant to M.O. 6/84, as amended, which is pursuant to the Public Service Act, Section 21.
Records of Deliberations:	Recorded as minutes and distributed to each member and to the Minister.
Appeal Procedure:	N/A
Citizen Participation:	Through public membership on the board.
Frequency of Meetings:	Minimum of ten per year.
Duration:	Continuing.
Contact Person:	Mr. G.R. McLeod - 973-2361 Executive Director

THE MENTAL HEALTH HOSPITAL BOARD, PONOKA

Authorization:	The Mental Health Act.
Purpose:	The purpose and duties of the Board are listed under Section 51 of the Mental Health Act. In summary, the overall purpose is to operate The Alberta Hospital, Ponoka.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Fredrick W. Lamb (Chairman) Kaye Brock Betty Elofson Douglas J. Evans Bev Hughes Norm Nelson E. Neil Russell Thomas L. Williams
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Varied (a term of not more than three years).
Remuneration Arrangements:	M.O. 5/86, pursuant to Section 49(12) of the Mental Health Act. Expenses are paid pursuant to M.O. 6/84, as amended, which is pursuant to the Public Service Act, Section 21.
Records of Deliberations:	Recorded as minutes and distributed to each member and to the Minister.
Appeal Procedure:	N/A
Citizen Participation:	Through public membership on the Board.
Frequency of Meetings:	Minimum of ten per year.
Duration:	Continuing.
Contact Person:	Mr. K. Sheehan - 783-3351 Executive Director

REVIEW PANELS - MENTAL HEALTH ACT

Authorization: The Mental Health Act.

Purpose: To hear and consider applications from formal patients concerning the cancellation of admission certificates or renewal certificates.

Method of Financing: Vote 1, Departmental Support Services.

Membership:

Alberta Hospital, Edmonton
Edward Molstad (Chairman)
Patrick B. Rose
Robert C. Dickey
Frank J. Edwards
H.M. Wojacki
J.M. Byers
Dave L. Philips
Gerald I. Higgins
M.M. Sereda
J.A. O'Brien
John Hopkyns
Myrna Coombs-Hamilton
P.M. Hodgens
Alexander Andreckson
Gary Romanchuk

Alberta Hospital, Ponoka
Frank E. Murphy (Chairman)
Frank J. Edwards
D.D. Chesney
Kenneth J. Wolstenholme
Donald L. McNeil
Morris Carnat

Vacancies: None.

Appointment Procedure: Each Review Panel is appointed by the Minister and composed of a psychiatrist, a therapist, or physician, a solicitor (who shall be Chairman), and a person representative of the general public. The Minister may designate a vice-chairman and may appoint one or more alternate members in accordance with the above mentioned, and where for any reason, a member of the review panel cannot act, he is replaced by an appropriate alternate member who shall act until the hearing is complete, and when so acting, an alternate member is a member for all purposes.

A quorum is the four members or alternate members appointed pursuant to the above-noted section. The Minister may periodically review the appointments and make changes as considered advisable.

REVIEW PANELS - MENTAL HEALTH ACT - Page 2

Appointment Procedure: (Continued)	Persons prohibited as members are those who are actively serving as a member of the staff of a facility with which the applicant is connected. No person related to an applicant by blood or marriage may serve on a review panel. A psychiatrist, physician, or therapist who is treating or has treated an applicant is ineligible. A solicitor who is acting or who has acted for an applicant is ineligibile for appointment to a review panel.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to O.C. 590/81.
Records of Deliberations:	Record of decision for each case forwarded to the Department of Hospitals and Medical Care.
Appeal Procedure:	Review of case file; public meeting with client or representative in attendance.
Citizen Participation:	Through public representation on Panel.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	Mr. W.A. Fletcher - 427-7128 Manager

NORTHERN ALBERTA CHILDRENS' HOSPITAL BOARD

Authorization:	Provincial General Hospitals Act
Purpose:	To construct, administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Department of Hospitals and Medical Care
Membership: (All part-time)	H. Neil Bowker (Chairman) Lloyd C. Grisdale Linda A. Mabbott Donald E. Sieben Patricia G. Webb William A. Weir David J. Manning Margaret E. Stumborg Catherine M. Twinn
Vacancies:	None.
Appointment Procedure:	Ministerial Order
Term of Office:	The term of office for the Chairman and any member of the Northern Alberta Childrens Hospital Board shall expire on March 31 of the year which first occurs subsequent to the official opening of the hospital constructed by the Board.
Remuneration Arrangements:	According to Ministerial Order #16/86.
Records of Deliberations:	Minutes are recorded and distributed to Board members and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	N/A
Frequency of Meetings:	One per month.
Duration:	Continue.
Contact Person:	Mr. Neil Bowker - 429-0621 Board Chairman

UNIVERSITY OF ALBERTA HOSPITALS BOARD - EDMONTON

Authorization:	University of Alberta Hospitals Act.
Purpose:	The purpose of duties of the Board are listed under Section 4 of the University of Alberta Hospitals Act. In summary, the overall purpose is to operate the institutions and facilities under its jurisdiction.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Egerton W. King (Chairman) Margaret Andrekson James B. Bell Gerald E. Pearson Ivan G. Finlay Ross J. Harris Norman L. Witten Donald R. Brandt E. Lanny Mann One representative - Medical Staff, U. of A. Hospital President, University of Alberta Dean of Medicine, University of Alberta
Vacancies:	None.
Appointment Procedure:	The President and Dean of Medicine of the University of Alberta are Ex-Officio members; all other members are appointed by Ministerial Order. Minister appoints Chairman.
Term of Office:	As specified in appointment order.
Remuneration Arrangements:	According to Ministerial Order #37/80.
Records of Deliberations:	Minutes are recorded and distributed to each board member, to each administrative officer attending the board meeting, and to the Department of Hospitals and Medical Care.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing
Contact Person:	President - 432-8822 University of Alberta Hospital

DEPARTMENT OF LABOUR

Building Standards Council
Electrical Protection Branch - Board of Examiners
Fire Prevention Council
Human Rights Commission
Labour Relations Board

ALBERTA BUILDING STANDARDS COUNCIL

Authorization:

The Alberta Uniform Building Standards Act.

Purpose:

The Alberta Uniform Building Standards Act provides for the establishment of the Alberta Standards Council to:

- hear and consider appeals against the order of an inspector and by order confirm, revoke or vary the order of the inspector;
- advise the Minister on matters concerning the Act and regulations and any other matter concerning the use, construction or demolition of buildings;
- provide a liaison between the Minister and the Associate Committee on the National Building Code of the National Research Council, or any other persons or bodies interested in construction standards;
- perform any duties and functions assigned to it by the Minister.

Method of Financing:

Vote 3, Department of Labour.

Membership:
(All part-time)

Erik B. Jacobsen (Chairman)
Anthony Maydonik
Darrel J. Danyluk
Leslie N. Davies
Louis Day
Rawnald Axelson
Wayne H. Wright
Ronald C. Logan
Clifford A. Nelson
Ray Zimmel
Len G. Powell
Lloyd Wilson

Vacancies:

None.

Appointment Procedure:

Lieutenant Governor in Council

Term of Office:

Up to three years. For continuity, the appointments have been staggered and approximately one-third of the Council has to be reappointed or new appointments made each year.

Remuneration Arrangements:

According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

ALBERTA BUILDING STANDARDS COUNCIL - Page 2

Records of Deliberations: Minutes are distributed to the members and the Assistant Deputy Minister of General Safety Services Division. Recommendations go to the Minister. Appeal decisions are public.

Appeal Procedure: Appeals are heard on the appropriateness of orders issued by Municipal or Provincial Building Inspectors. These appeals are initiated by writing to the Director of Building Standards in the Department of Labour and giving him notice of the intention to appeal. The notice must be given within 15 days of the issuance of the order. The Council, upon hearing an appeal may decide to confirm, vary or revoke the order under appeal.

Citizen Participation: Submissions from the public are welcome, but due to the technical nature of the Building Codes and Standards there has been very little response or input from those not involved in construction. Notable exceptions are members or organizations representing the handicapped who have provided excellent input that has been well received and acted upon.

Frequency of Meetings: Generally the Council meets once a month to hear appeals and conduct its business.

Duration: Permanent.

Contact Person: D.O. Monsen - 427-8265
Director of Building Standards

ELECTRICAL BOARD OF EXAMINERS

Authorization: Electrical Protection Act, Section 3, Clause (a) (Chapter E-6. R.S.A. 1980)

Purpose: Establish certification policy guidelines. Prepare examinations for Master and Restricted Master Electricians and mark same following the exams. Hear evidence of violations of the Regulations Governing the Certification of Electrical Workers and recommend to the Minister regarding the suspension of certificates when deemed necessary.

Method of Financing: Alberta Labour, Electrical Protection Branch.

Membership:
(All part-time)

Ken N. Fennessey (Chairman)
William D. Degaust
Jacob J. Brouwer
Noel S. Butlin
Roy S. Codd
Hugh M. Christie
David W. McKay
Dennis G. Harley
Robert A. Hutton
Bruce I. Clark
David M. Grotowski
Marcel J. Rotzinger
Donald R. Stewart
Robert H. Steele
Alan J. Sheehan

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council. Three months before the completion of the term of membership each representative group is asked for a new appointment to the committee. Upon receipt of the nominations they are presented to the Lieutenant Governor in Council.

Term of Office: Three years.

Remuneration Arrangements: Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are taken of all meetings and are distributed to each member for adoption at the next general meeting. Copies are forwarded to the Minister, Deputy Minister, Assistant Deputy Minister and Electrical Protection Branch Regional Offices.

ELECTRICAL BOARD OF EXAMINERS - Page 2

Appeal Procedure:	No formal appeal structure is in place. A form of appeal procedure has been in practice, however, in that a special regional group meeting may be called to hear an appeal regarding suspension of a certificate. Requests for remarking of exams are given consideration and have been carried out.
Citizen Participation:	Trade representation through their respective Board members. Many of the members are public employees whose responsibility it is to protect the interests of the general public at large.
Frequency of Meetings:	General meetings each spring and fall in Edmonton. Special regional group meetings when deemed necessary.
Duration:	Continuing.
Contact Person:	Mr. K.N. Fennessey - 427-8260 Chairman of the Board

FIRE PREVENTION COUNCIL

Authorization:

The Fire Prevention Act.

Purpose:

The Fire Prevention Act establishes the Fire Prevention Council who are responsible for

- advising the Minister on matters concerning the Fire Prevention Act and regulations;
- hearing appeals from orders issued by the Fire Commissioner, a Deputy Fire Commissioner, an Inspector or a Local Assistant;
- performing other duties assigned to it by the Minister.

Method of Financing:

Vote 3, Department of Labour.

Membership:
(All part-time)

James R. Morrison (Chairman)
Allen Stephanson
Martin F. Chapman
Harry Dowhan
Jack D. Edworthy
Malcolm Faille
Roger J. Field
Don Goedbloed
Wayne G. Stanyer
Albert Wagner
Douglas B. Kometz

Vacancies:

None.

Appointment Procedure:

Lieutenant Governor in Council.

Term of Office:

Up to three years. For continuity, the appointments have been staggered and approximately one-third of the Council are reappointed or new appointments made each year.

Remuneration Arrangements:

According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations:

Minutes are distributed to the members. Recommendations go to the Minister. Appeal decisions are public.

Appeal Procedure:

Any Order issued by a Local Assistant (municipal fire chiefs or other so designated), Provincial fire inspectors, a Deputy Fire Commissioner or the Fire Commissioner are subject to appeal to the Fire Prevention Council. Copies of all Orders are forwarded to the Fire Commissioner who may, by Order, revoke or vary the original Order. Appeals must be submitted in writing to the Fire Commissioner within 15 working days. The Council upon hearing an appeal may confirm, vary or revoke the order under appeal.

FIRE PREVENTION COUNCIL - Page 2

Citizen Participation: Submissions from the public are encouraged. Generally, comments and concerns are raised by specific interest groups such as building owners, fire departments, fire related service industries, petroleum related manufacturing, distribution and sales organizations, board agencies and other groups with a specific responsibility or interest in fire safety matters.

Duration: Permanent.

Contact Person: W.D. MacKay - 427-8392
Fire Commissioner

ALBERTA HUMAN RIGHTS COMMISSION

Authorization:	Individual's Rights Protection Act.
Purpose:	The Act provides for protection against discrimination, broadly speaking, in the areas of employment, accommodation, and services on grounds of race, religious beliefs, colour, physical disability, sex (pregnancy, when employed) age, ancestry or place of origin. The Act further envisages a broadly based educational program designed to further the intent of the legislation.
Method of Financing:	Vote 5, Department of Labour.
Membership: (All part-time)	Stanley Scudder (Chairman) Gerri Ehli Barbara L. Tate Bill Leslie Suzanne Mah Enrico T. Lazo Edna V. Short
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Appointments are for two, three or four-year terms.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Summary minutes of meetings are available to the public for "public" agenda items only. All other minutes are confidential and for internal use of Commissioners and staff members only.
Appeal Procedure:	If, in the opinion of the Commission, a complaint alleging discrimination is without merit, the Commission may dismiss the complaint at any stage of the proceedings. Where the Commission dismisses a complaint, the complainant may, within ten days of the date of dismissal, file an appeal, in writing to the Commission pursuant to the Commission Procedure Regulation. When a case goes to a Board of Inquiry, the party against whom the Board's findings are made has the right to appeal to the Court of Queen's Bench.

ALBERTA HUMAN RIGHTS COMMISSION - Page 2

Citizen Participation:	The members of the Commission are citizens at large. The Commission also hears submissions from interested citizens or groups.
Frequency of Meetings:	One meeting per month.
Duration:	Permanent.
Contact Person:	John Lynch - 427-3116 Executive Director

LABOUR RELATIONS BOARD

Authorization: The Labour Relations Act, Chapter L-1.1

Purpose: The Labour Relations Board is the independent administrative body responsible for the interpretation and enforcement of the Labour Relations Act, 1980 as amended. The Board has a "quasi-judicial" function. That is, its procedures are similar to those of court. However, they are conducted on a less formal basis.

In part, types of applications before the Board include:

1) certification and revocation of bargaining agents
2) registration of employers organizations
3) successor rights of employers and trade unions
4) complaints of unfair labour practices
5) determinations with respect to employers, employees and bargaining relationships
6) supervision of strike and lock-out votes.

Method of Financing: Vote 4, Department of Labour

Membership:

Andrew C.L. Sims (Chairman)
Kathleen L. Thompson
Frank Kuzemski
Sheryl Wowk
John D. Murray
Lynda L. Flannery
John J. Rodden
Larry P. Schell
Angus MacDonald
Doug B. Mitchell
Clifford J. Williams
Raymond B. Drisdelle
William F. Goetz
William Canning
Newcomb S. Bloomer
Gerald A. Lucas
William T. Flookes
Kenneth Krekelwitz
Norman E. Leclaire
Ruth M. Eifert
Norman MacLellan
Glen Hyslop
David H. Fagan
D. Scott Boyd

Vacancies: One.

LABOUR RELATIONS BOARD - Page 2

Appointment Procedure: Board members are appointed by the Lieutenant Governor in Council.

Term of Office: The Chairman is on contract and the Vice-Chairman is considered a permanent government employee. Board members are appointed for terms not exceeding four years.

Remuneration Arrangements: Chairman is paid as per contract. One Vice-Chairman is a salaried senior government official as per O.C. 907/83 and the other Vice-Chairman is paid as per Order-in-Council #962/84. Other board members are remunerated according to O.C. 1175/80, Schedule 1, Part A.

Records of Deliberations: Each decision is recorded on internal files. The written decision is forwarded to the parties involved immediately upon issuance. Monthly, board decisions are head-noted, and these reported decisions are sent to parties on an established mailing list. All decisions are public documents.

Appeal Procedure: Board decisions may be appealed to the Court of Queen's Bench on Law and/or jurisdiction by way of application for certiorari or mandamus. The application to the Courts must be made within thirty days of the issuance of the decision.

Citizen Participation: The Board develops its policies through public hearings. The Board and its administrative staff are conscious of its public profile and strives to become as open and accessible to the public as possible. This includes conducting Board hearings outside of Edmonton and Calgary when feasible and extension of information from administrative staff to the public on a daily basis.

Frequency of Meetings: Board hearings are scheduled as required. In 1985/86 there were 134 days of hearings conducted. In addition, Board caucus, administrative, and officers meetings are held on a regular basis.

Duration: Permanent.

Contact Person: Robert Bronson
Secretary - 427-8547

DEPARTMENT OF MUNICIPAL AFFAIRS

Agricultural Relief Adjustment Board
Alberta Mortgage and Housing Corporation
Assessment Appeal Board
Assessment Equalization Board
Local Authorities Board
Planning Board
Special Areas Board

AGRICULTURAL RELIEF ADJUSTMENT BOARD

Authorization:	The Agricultural Relief Advances Act.
Purpose:	To authorize cancellation of Agricultural Relief Advances accounts when same are considered uncollectable and in cases where circumstances warrant, authorize the settlement of these accounts on a compromise basis.
Method of Financing:	N/A
Membership:	Archie R. Grover (Chairman)
Vacancies:	N/A.
Appointment Procedure:	Lieutenant Governor in Council. There is only one member.
Term of Office:	At pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	N/A
Records of Deliberations:	No meetings held, so no minutes recorded. The records of this Board are in the form of reports and Board Orders.
Appeal Procedure:	N/A
Citizen Participation:	N/A
Frequency of Meetings:	N/A
Duration:	Continuing.
Contact Person:	A.R. Grover - 427-4826 Deputy Minister of Municipal Affairs

ALBERTA MORTGAGE AND HOUSING CORPORATION

Authorization: The Alberta Mortgage and Housing Corporation Act.

Purpose: To carry out the duties and functions provided for by the Act and particularly to provide money by way of direct loans or insured loans which assist in the acquisition, construction, provision, development, maintenance and management of housing. To provide accommodation for low and medium income families, and senior citizens, at Government subsidized rates and for provincial civil servants in isolated areas.

Method of Financing: Capital funds are provided by way of debenture borrowings from the Alberta Heritage Savings Trust Fund. Operating funds provided through Vote 10, Department of Municipal Affairs.

Membership:
Hon. Neil Crawford (Chairman)
Minister of Municipal Affairs
Bohdan Germaniuk
Frank Lovsin
Robert N. Thompson
Raymond I.C. Dunham
Dennis G. Flanagan
President, Alberta Housing & Mortgage Corporation
Deputy Minister, Dept. of Municipal Affairs
Appointee, Provincial Treasurer
Mary J. Cameron

Vacancies: None

Appointment Procedure: The Minister of Municipal Affairs, the Deputy Minister of Municipal Affairs, a person appointed by the Provincial Treasurer, and the President of the Corporation are statutory appointments. Other members are appointed by Lieutenant Governor in Council.

Term of Office: Members other than appointed by the statute are at the pleasure of the Lieutenant Governor in Council. Normal term is 3 years.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for members. President is salaried senior government official.

Records of Deliberations: Minutes of meetings-decisions are recorded in the minutes and are conveyed by letter under the signature of the President to administrative officials.

ALBERTA MORTGAGE AND HOUSING CORPORATION - Page 2

Appeal Procedure:	N/A
Citizen Participation:	N/A
Frequency of Meetings:	Usually one meeting per month.
Duration:	Permanent.
Contact Person:	J.M. Engelman, President & Vice-Chairman - 468-3568 L.W. Kublik, Vice-President, Finance & Administration - 468-3738

ALBERTA ASSESSMENT APPEAL BOARD

Authorization: The Assessment Appeal Board Act.

Purpose: To hear and determine assessment appeals from:

- Decisions of Courts of Revision throughout the Province of Alberta in respect of assessments of real property, business and local improvements made under authority of Municipal Taxation Act and the Municipal and Provincial Properties Valuation Act.
- Decisions of Courts of Revision throughout the province in respect of mobile home licensing valuations made under authority of the Municipal Government Act.
- Assessments made by the Chief Provincial Assessor under authority of the Electric Power and Pipe Line Assessment Act.
- Assessments made by the Alberta Assessment Commissioner under authority of Municipalities Assessment and Equalization Act.
- Decisions of Courts of Revision of irrigation districts in respect of all assessment roll entries.
- Orders of the Alberta Assessment Equalization Board under authority of the Municipalities Assessment Equalization Act.

Method of Financing: Vote 6, Department of Municipal Affairs.

Membership:
Peter Klompas (Chairman)
Allen E. Lymburner
John W. Chaney
James M. Swelin
Gerald C. Basler
Jacob M. Schmidt

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: N/A. Salaried employees of the Department of Municipal Affairs.

ALBERTA ASSESSMENT APPEAL BOARD - Page 2

Records of Deliberations: Under the existing legislation the Board is permitted to operate as a Board or as divisions of the Board with two members forming a quorum of a division. Numerous board decisions are oral and confirmed in writing, while other decisions are written orders setting forth the ground of appeal, the facts, the arguments, the relevant statutory provisions, and the reasons for decision. The Board's orders are not published, but copies are directed to the respondent, the appellant, the Alberta Assessment Commissioner, Chief Provincial Assessor, and the law library of the University of Alberta. Copies of each written decision are also supplied by the Department of Municipal Affairs to each district assessor's office throughout the province and are available to the public.

Appeal Procedure: There is no appeal as of right from decisions of the Assessment Appeal Board but remedial action is available through review at common law for illegality or error of law apparent on the face of the record.

Citizen Participation: Board hearings are open to the public.

Frequency of Meetings: As required.

Duration: Permanent.

Contact Person: Peter Klompas - 427-7658
Chairman

ALBERTA ASSESSMENT EQUALIZATION BOARD

Authorization: The Municipalities Assessment and Equalization Act.

Purpose: The Board establishes equalized assessments for municipalities for purposes of determining contributions to the School Foundation Fund. The Board also apportions equalized assessments of municipalities amongst school divisions, school districts, and hospital districts, in order that such levels of government may requisition contributing municipalities for additional revenues required over the above contributions received from Alberta Education and the Alberta Hospitals Benefits Plan.

The determination of equalized assessments is also a factor in the allocation of costs covering the operation of senior citizens' homes, nursing homes, recreation areas, Alberta Planning Fund and is also a factor in the calculation of the unconditional municipal assistance grant.

Method of Financing: Vote 1, Department of Municipal Affairs.

Membership:
Rene Gagne (Chairman)
Lucille Dougherty
Raynold Kozack
Adrian A. Waters
William Weber

Vacancies: One.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes of deliberations and decisions. The decisions of the board as to the quantum of the equalization assessment is given in an Order of the Board. Copies of Board Orders are available on request.

Appeal Procedure: An appeal from a decision of this board may be taken to the Alberta Assessment Appeal Board.

Citizen Participation: N/A

Frequency of Meetings: As required.

Duration: Continuing.

Contact Person: R. Gagne - 427-8940
Chairman

LOCAL AUTHORITIES BOARD

Authorization: The Local Authorities Board Act, RSA 1980, Chapter L-27

Purpose: To consider and make recommendations/decisions upon:

1. Applications or petitions for annexation of lands to municipalities, including the fixing of terms and conditions of such annexation orders which are subject to confirmation by the Lieutenant Governor in Council. Separation of lands can be ordered by the Board itself.
2. Applications by local authorities for authorization of debenture borrowings.
3. Applications for inquiry into affairs of local authorities where financial difficulties are involved, including the fixing by order of the terms and conditions of any resultant financial control of the authority by the Board.
4. Applications by local authorities for use of surplus debenture funds.
5. Authorization of financial program for controlled local authorities including new towns.
6. Applications for approval to acquire lands lying outside of own municipality where consent of the other municipality cannot be obtained.
7. Applications by local authorities for countersigning of debentures to validate same.
8. Recommendations to Lieutenant Governor in Council respecting applications by non-profit organizations for exemption from assessment and taxation of properties owned and used by the organization.
9. Applications by municipalities to undertake local improvement works without petition of landowners.
10. Referrals by the irrigation council of petitions for formation, change of area, amalgamation or dissolution of irrigation districts, including the fixing of terms of orders granting such petitions.
11. Recommendations to the Lieutenant Governor in Council in respect to matters referred to the board members by him.
12. Applications to authorize the amendment or rescinding of municipal tax sharing agreements when mutual agreement cannot be reached by the parties to such agreement.

LOCAL AUTHORITIES BOARD - Page 2

Purpose: (continued)

13. Applications by ratepayers for examination of procedures followed by the assessor or municipal secretary in determining the sufficiency of a petition for or against a local improvement, and if the procedures are found to be incorrect, so advising the assessor/secretary.

14. Applications by municipalities for establishment and maintenance of plans of insurance to cover municipal property losses and municipal legal liability to others arising out of accidents and occurrences.

Method of Financing: Vote 6, Department of Municipal Affairs

Membership: Charles I. Shelley (Chairman)
John A. Hammond
Bryan T. Clark

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council

Term of Office: At pleasure.

Remuneration Arrangements: Order in Council #826/85.

Records of Deliberations: Decisions of the board are recorded in either minutes as regarding internal procedural matters, or orders as regarding public business and affairs. The board is occupied in an adjudicative process, and generally any power which is governmental in nature and which is exercised by a local authority is subject to restriction and authorization by the Local Authorities Board. Thus, the board's output is in the form of authorizations, validations, approvals, controls and recommendations.

Appeal Procedure: The board may rehear an application prior to its decision, or review, rescind or vary any order/decision made by it. Furthermore, an appeal on a question of jurisdiction or law lies from the board to the Court of Appeal.

Citizen Participation: All board hearings are public and informal. Any person claiming an interest in the matter before the board is allowed to make a representation, either in writing, orally or both. Parties whose rights might be affected are invited, by notices published in area newspapers by the board prior to the hearings, to participate in such hearings.

LOCAL AUTHORITIES BOARD - Page 3

Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Bryan T. Clark - 427-4278

ALBERTA PLANNING BOARD

Authorization: The Planning Act, 1980.

Purpose:

a. To advise the Lieutenant Governor in Council with respect to regulations to be made pursuant to the Planning Act and to administer the Act and the Subdivision Regulation and the New Towns Act and any other relevant Acts and regulations within its purview;

b. To advise the Minister of Municipal Affairs on the establishment and operation of the regional planning commissions;

c. To assist the regional planning commissions in the coordination of their activities;

d. To administer the Alberta Planning Fund and to approve expenditures from the fund for the operation of the regional planning commissions, to enable the preparation of plans referred to in the Act, and to enable special planning studies to be conducted.

e. To approve regional plans and amendments thereto:

f. To consider relaxations of the provisions of the subdivision regulation;

g. To act as a quasi-judicial body to hear appeals on the subdivision of land, amendments to regional plans and on Airport Vicinity Protection Area regulations;

h. To consider the cancellation of plans of subdivision;

i. To consider the location of more than one residence on parcels of land of less than 80 acres;

j. To make an annual report to the Minister of its activities;

k. To perform such duties or functions as may be conferred or imposed upon it by the Lieutenant Governor in Council;

l. Hears and decides on referrals on intermunicipal disputes and regional planning commission/municipal disputes.

Method of Financing:

a) The operation of the Board is financed through Vote 6, Department of Municipal Affairs.
b) The Alberta Planning Fund is financed by means of government grant and requisitions on the municipalities in the province.

ALBERTA PLANNING BOARD - Page 2

Membership: (All part-time except Director of Administration)	Deputy Minister (Chairman) Dept. of Municipal Affairs William C. Boyd Alfred J. Suelzle Ronald W. Clement Denis H. Cole Brian M. Stecyk Ted E. Rippon Peter Polischuk Lawrence A. Kluthe D. Cameron McKay James K. Maitland Kenneth G. Newman One representative - Dept. of Energy One representative - Dept. of Municipal Affairs One representative - Dept. of Agriculture One representative - Dept. of Tourism One representative - Dept. of Environment Assistant Deputy Minister, Dept. of Municipal Affairs One representative - Dept. of Education
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Members serve at pleasure.
Remuneration Arrangements:	a) For citizens, according to Schedule 1, Part A of O.C. 1175/80. b) For all other part-time members, travel expenses. c) For Director of Administration only, salaried member.
Records of Deliberations:	a) Minutes of all Board and Committee meetings, publicly available on request. b) Board orders on appeal and referral decisions distributed to all interested parties.
Appeal Procedure:	To the Court of Appeal on matters of law and jurisdiction.
Citizen Participation:	Appellants, their representatives, adjacent landowners and all local authorities and agencies as well as provincial authorities and local municipalities are notified and may attend appeal hearings.
Frequency of Meetings:	a) The Board as a whole, monthly. b) Board Committees, once monthly or more frequently, as required. c) Hearings 6 to 7 days per month, as required.
Duration:	Permanent.
Contact Person:	A.J. Suelzle - 427-4864

SPECIAL AREAS BOARD

Authorization:	The Special Areas Act (Chapter S-20).
Purpose:	To achieve the rehabilitation of three million acres of public land in the Special Areas through the control of its use under a leasing system that includes grazing, cultivation and mineral surface leases and to provide a high standard of municipal service and administration.
Method of Financing:	Vote 5, Department of Municipal Affairs (Special Districts Trust Account).
Membership: (Chairman, full-time; Members, part-time)	Abner G. Grover (Chairman) William B. Lockhart Thomas Osadczuk
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	At pleasure.
Remuneration Arrangements:	Chairman is salaried member of public service. Board members per diem remuneration and reimbursement for travel expenses.
Records of Deliberations:	Board meeting minutes, Board orders and directives. Advisory Council minutes published for the annual report to taxpayers.
Appeal Procedure:	Representations to Minister of Municipal Affairs.
Citizen Participation:	Elected Advisory Council and road committees, citizen participation of various boards and organizations.
Frequency of Meetings:	Bi-monthly board meetings.
Duration:	Continuing.
Contact Person:	A.G. Grover - 854-4451

DEPARTMENT OF PUBLIC WORKS, SUPPLY AND SERVICES

No Agencies, Boards or Commissions

DEPARTMENT OF RECREATION AND PARKS

Alberta Sport Council
Kananaskis Country Citizens' Advisory Committee
Recreation, Parks and Wildlife Foundation

ALBERTA SPORT COUNCIL

Authorization:	Alberta Sport Council Act.
Purpose:	To encourage the development of technical programs and services for coaches, officials and developing athletes in Alberta; to organize periodic games and athletic events for developing athletes in Alberta; and, to solicit financial contributions, services and other resources from individuals, organizations, businesses and corporations to assist in the operation of the programs of the Council.
Method of Financing:	Vote 2, Department of Recreation and Parks (Administrative Grant) and a percentage of lottery revenue assigned to sport and recreation.
Membership: (All part-time except Managing Director)	Donald G. Skagen (Chairman) Sherrold Moore Gerald Glassford Donald L. Moore Donald H. Sprague Arthur L. Batty Robert C. Clark Ronald M. Elliott Victor O. Joba Gwen Smith Roger L. Jewitt Thomas T. Humphrey Philip T. Kueber Barry Mitchelson Max G. Gibb
Vacancies:	Two.
Appointment Procedure:	Ministerial Order.
Term of Office:	As prescribed by the Minister.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes recorded for internal use.
Appeal Procedure:	N/A
Citizen Participation:	No direct citizen participation although geographic representation is a consideration in the selection of members.
Frequency of Meetings:	At least four times per year with special meetings as required.
Duration:	Permanent.
Contact Person:	Max G. Gibb - 297-2503

KANANASKIS COUNTRY CITIZENS' ADVISORY COMMITTEE

Authorization:	Ministerial Order #11/86.
Purpose:	To act as liaison between the general public and the Minister, to receive from individuals and special interest groups suggestions, recommendations and concerns regarding the development of Kananaskis Country and make recommendations to the Minister with respect to those concerns.
Method of Financing:	Funded through the Kananaskis Country Alberta Heritage Savings Trust Fund budget.
Membership: (All part-time)	Brian Targett (Chairman) William Milne Sanford T. Fitch Margaret Hess Terry McDonough Richard Wambeke Glen Edwards Brian Evans Greg Stevens, M.LA.
Vacancies:	None.
Appointment Procedure:	Ministerial Order under the Department of Recreation and Parks.
Term of Office:	Varies from one to three years.
Remuneration Arrangements:	Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Recorded minutes which are restricted to internal use.
Appeal Procedure:	N/A
Citizen Participation:	Presentations to the Advisory Committee.
Frequency of Meetings:	First and third Tuesdays of each month or as called by Chairman.
Duration:	Continuing.
Contact Person:	Mr. Bryan Targett - 284-3381 Mrs. Darlene Gushulak, Secretary - 297-3362 Mr. E.S. Marshall, Managing Director - 297-3362

RECREATION, PARKS AND WILDLIFE COMMITTEE

Authorization:	The Recreation, Parks and Wildlife Foundation Act.
Purpose:	To initiate, support and encourage the development and maintenance of recreational programs and services; to encourage the development and maintenance of parks, to encourage the management, conservation and preservation of fish and wildlife; and, to actively solicit financial contributions, services and other resources from individuals, organizations, businesses and corporations to assist in the operation of the programs and services of the Foundation.
Method of Financing:	Vote 2, Department of Recreation and Parks (Administrative Grant) and a percentage of lottery revenue assigned to recreation, parks and wildlife projects province-wide.
Membership: (All part-time)	Sherrold Moore (Chairman) David Gould Glen Semenchuk John Thorpe Maury Van Vliet Jr. Ralph Pinder Jerry Howis Robert Stewart Hugh Gillard Christina Jones James Todd Julian J. Nowicki
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Three years as prescribed by the Minister.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to related government departments.
Appeal Procedure:	N/A
Citizen Participation:	No direct citizen participation although geographical representation is a consideration in the selection of the members.
Frequency of Meetings:	At least four times per year as a whole.
Duration:	Permanent.
Contact Person:	Chuck Moser - 427-1976, 482-6467

DEPARTMENT OF SOCIAL SERVICES

Child Welfare Appeal Panel
Dependent Adults Act - Appeal Panels
Provincial Senior Citizens' Advisory Council
Social Care Facilities Review Committee

CHILD WELFARE APPEAL PANEL

Authorization: Child Welfare Act (Sections 84, 85, 86).

Purpose: The Child Welfare Act provides an appeal process for any child, guardian of a child, or foster parent, or other person who has had continuous care of the child for more than six months who is affected by a decision of a director may appeal.

(1) An appeal may be made from a decision of a director respecting the following:

(a) the removal from or placement in a foster home, an adoptive home or any other place of a child who is the subject of a temporary or permanent guardianship order or a permanent guardianship agreement;

(c) the disclosure of or refusal to disclose information in the possession of the Minister that relates to the appellant except information to which section 66 applies;

(d) the provision of or refusal to provide any support services to a child 16 years of age or over by entering into a support agreement or custody agreement;

(e) the refusal or failure of a director to enter into an agreement under Part 2 or to apply to the Court under Part 3 in respect of a child who, in the opinion of that director, is in need of protective services;

(f) the refusal or failure of a director to enter into an agreement under section 72 in respect of a handicapped child;

(g) any other matter prescribed in the regulations as being subject to an appeal to an Appeal Panel.

(h) A person who has applied to a director to become a foster parent or to have a child who is the subject of a permanent guardianship agreement or order placed in his home for the purposes of adopting that child and whose application is refused may appeal that decision.

(2) An Appeal Panel may, subject to the Child Welfare Act and the regulations, confirm, reverse or vary the decision of the director appealed from and the decision of an Appeal Panel is final.

Method of Financing: Vote 3, Department of Social Services.

CHILD WELFARE APPEAL PANEL - Page 2

Membership: (All part-time)	William Jackson (Chairman) Shirley Balderson Adelle Reimer Elaine Wiedemann Lee Hunt Joseph Storcer Robert Cardinal
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Members are appointed for terms varying from one to three years at the pleasure of the Minister.
Remuneration Arrangements:	As specified in Schedule 1 - Part A of Order in Council 1175/80.
Records of Deliberations:	Retained in the Appeal and Advisory Secretariat Office.
Appeal Procedure:	The key aspect of all hearings is the assurance that both the appellant and the Director, or the Directors representative, has had an opportunity to present its case in a manner it considers fair and thorough. The Chairman is responsible for the conduct of the hearing as well as providing in writing the decision reached by the Panel.
Citizen Participation:	Through representation on Panel.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709.

APPEAL PANELS - DEPENDENT ADULTS ACT

Authorization: The Dependent Adults Act.

Purpose: To hear appeals, bi-annual review of Certificates of Incapacity and annual review of Compulsory Care Orders.

Method of Financing: Vote 4, Department of Social Services.

Membership:
(All part-time)

Calgary
- Joan Metz (Chairperson)
- Morris Carnat
- James G. Mills
- Kenneth J. Wolstenholme
- A.H. Gretton
- G.M. McDougall

Edmonton
- Edward Molstad (Chairman)
- Frank Edwards
- Patrick Rose
- Robert C. Dickey
- Joseph A. O'Brien
- Gary Romanchuk

Grande Prairie
- Ian B. Kay (Chairman)
- Jack Wynters
- Margaret F. Kirwan
- Myrna O'Sullivan

Red Deer
- John Lee (Chairman)
- George R. Hancock

Vacancies: One.

Appointment Procedure: Ministerial Order.

Term of Office: Unspecified.

Remuneration Arrangements: As specified in Order in Council 718/81.

Records of Deliberations: The Chairman records the decisions of the Appeal Panel and must notify the relevant people within seven days of the date of the Appeal Panel's decision. All proceedings of an Appeal Panel will be conducted in private and no person has the right to be present without prior consent of the Chairman. The Act further stipulates that except as permitted by the Chairman and except where the report is published by the applicant or his representative, no person shall publish any report of a hearing, investigation or deliberation by an Appeal Panel or the names of any persons concerned therewith.

APPEAL PANELS - DEPENDENT ADULTS ACT - Page 2

Appeal Procedure:	After the Appeal Panel makes a decision, the dependent adult may not make any further appeal for the termination of the Certificate of Incapacity for another six months. The individual can, however, appeal the Appeal Panel's decision within twenty-one days to the Court of Queen's Bench.
Citizen Participation:	Through representation on Panel.
Frequency of Meetings:	The Appeal Panel must meet within twenty-eight days of the receipt of any appeal by the Chairman of the Appeal Panel. Also, the Public Trustee shall, at least once every two years, apply to an Appeal Panel to have each certificate of Incapacity reviewed by the Appeal Panel.
Duration:	Permanent.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709.

PROVINCIAL SENIOR CITIZENS ADVISORY COUNCIL

Authorization:	Department of Social Services and Community Health Act.
Purpose:	To review the views and concerns of older persons in Alberta; to foster positive attitudes towards aging and a better understanding of old people, to provide advise to the Government on specific policies and programs for senior citizens and to advise in regard to priorities and the coordination of programs; to make any other observations to the Government deemed to be relevant to the development of programs for older people; to review and advise on educational and special projects grants for programs for senior citizens, subject to the availability of funds, to carry out other responsibilities at the request of the Government from time to time.
Method of Financing:	Vote 4, Department of Social Services.
Membership: (All part-time)	Harry Alger, M.L.A. (Chairman) Raymond Clarke Desmond O'Coffey Grace Smith Marguerite Garrett Arta Juneau Erna Goertzen Jean Golden Donna Rose Milton McInnes Edward Fee John Donahue Rodney Chadwick
Vacancies:	Two.
Appointment Procedure:	Ministerial Order.
Term of Office:	Appointed for terms varying from one to three years at the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80, as amended (Committee Remuneration Order). Remuneration payable to the Chairman by M.O. 16/86.
Records of Deliberations:	Minutes are recorded at all regular meetings and an annual report is submitted to the Minister, with recommendations directed to her and other Ministers. These reports have been made available to the public.

PROVINCIAL SENIOR CITIZENS ADVISORY COUNCIL - Page 2

Appeal Procedure:	N/A.
Citizen Participation:	Through public representatives on the Council.
Frequency of Meetings:	Four times a year; working sub-committees meet more frequently.
Duration:	Continuing.
Contact Person:	Mickey Casavant, Director - 427-2709.

SOCIAL CARE FACILITIES REVIEW COMMITTEE

Authorization:	The Social Care Facilities Review Act.
Purpose:	To review levels of care provided in Government-operated and/or funded institutions. To review both adult and child care facilities and to make recommendations to the Legislative Assembly. (The term institution is broadly defined and emcompasses primarily but not exclusively those facilities which are licenced under The Social Care Facilities Licensing Act.)
Method of Financing:	Vote 10, Department of Social Services.
Membership: (All part-time)	Janet Koper, M.L.A. (Chairman) Carol Wilmot Rita Nyback Doreen Orman Jacqueline Orr-Moore Glenna Bell Susan Zukiwsky Stockwell Day, M.L.A. George Wolstenholme Ute Davies Thomas Poppitt
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Members are appointed for terms varying from one to three years at the pleasure of the Minister.
Remuneration Arrangements:	The remuneration payable to the members of the Committee shall be as specified in Schedule 1, Part B of the Committee Remuneration Order O.C. 1175/80. Remuneration payable to the Chairman by O.C. 676/83.
Records of Deliberations:	Minutes will be recorded and annual report will be submitted to the Legislative Assembly.
Appeal Procedure:	N/A.
Citizen Participation:	Submissions from citizens will be welcomed.
Frequency of Meetings:	Generally monthly.
Duration:	Continuing.
Contact Person:	Mickey Casavant, Director - 427-2709.

SOLICITOR GENERAL

Alberta Liquor Control Board
Driver Control Board
Law Enforcement Appeal Board
Liquor Licensing Review Council
Racing Commission

THE ALBERTA LIQUOR CONTROL BOARD

Authorization:	The Liquor Control Act.
Purpose:	To buy, import, have in its possession for sale and sell liquor; to control the possession, sale, transportation and delivery of liquor, to determine the places liquor stores shall be established and to operate these stores; to issue, refuse, cancel or suspend permits and licenses for purchase and sale of liquor; through the powers set down in the Liquor Control Act, Section 13.
Method of Financing:	Board operating costs are paid from the monies received by the Board under the administration of the Act.
Membership: (All full-time)	William M. Skoreyko (Chairman) Joseph J. Hutton William L. Mack
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	Salaried senior government officials.
Records of Deliberations:	An annual report must be presented to the Lieutenant Governor in Council and the Board shall from time to time make reports to the Solicitor General with respect to the administration or enforcement of the Acts as he may require. The Board is not required to make public notice of the outcome of hearings or regular Board meetings which are held as required; however minutes are kept. Public notice of the outcome of hearings is included in the Annual Report with specific reference to licensed premises and reasons for the hearing as well as the outcome of the hearing.
Appeal Procedure:	Although no actual appeal procedure is available under the Liquor Control Act, a person who has been refused a license or whose license has been suspended or cancelled or who is not satisfied with a condition of a license or a requirement set by the Board may within 30 days request a review by the Liquor Licensing Review Council. This body will conduct a review and make a recommendation to the Board.

THE ALBERTA LIQUOR CONTROL BOARD - Page 2

Citizen Participation:	Applicants are allowed to appear at public hearings of the Board and may request a hearing before the Board. Applicants for licenses are given an opportunity, if they request it, to appear before the Board to make representations with respect to their application.
Frequency of Meetings:	Weekly and hearings as required.
Duration:	Varies with the length of the agenda and with the complexity of the matter under hearing.
Contact Person:	Ms. M. Brook - 458-4359 General Counsel

DRIVER CONTROL BOARD

Authorization: Motor Vehicle Administration Act

Purpose: To order remedial education for drivers with poor driving records. Board inquiry determines whether an individual should be permitted to hold an operator's licence and if so, under what conditions. The Board also suspends and endorses operators' licences.

Method of Financing: Vote 4, Department of Solicitor General.

Membership:
Thomas M. Drummond (Chairman)
Leonard J. Anderson
John A. Glockler
Barry A. Smith
Melvina Maruska
James G. MacDonald
Dennis T. Churchill
Harold W. Palmer
Dryl E. Campbell
Andrew Meroniuk
Joseph H. O'Connor
Ernest F. Roberts
Arthur B. Cartwright
Sylvia A. Langlois
Hendrie O. Lawson
Leslie J. Fisher
Wendy L. Geary
Raymond A. Sales

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Unspecified.

Remuneration Arrangements: According to O.C. 1175/80 (Committee Remuneration Order) for part-time members. Full-time members are salaried provincial employees.

Records of Deliberations: By letter to each individual after appearance. Copy of file-restricted to internal use only.

Appeal Procedure: To the Court of Queen's Bench.

Citizen Participation: Must be personal appearance by individuals. Probationary drivers may have parent or legal counsel present, and adult driver may be represented by legal counsel.

Frequency of Meetings: Four times weekly in Edmonton and Calgary. As and when required in rural areas.

Duration: Continuing.

Contact Person: Mr. T.M. Drummond, Chairman - 427-7178.

LAW ENFORCEMENT APPEAL BOARD

Authorization:	The Police Act.
Purpose:	To provide an independent avenue of appeal for the public or any members of the police force who may find himself/herself aggrieved by the actions taken by a police department.
Method of Financing:	Vote 3, Department of the Solicitor General.
Membership:	Sidney V. Legg (Chairman) Les J. Thirlwell William J. Nichols
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	A member of the Board shall be appointed for a term of up to three years and any member is eligible for reappointment.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	All decisions are recorded and are available to the public. An annual report is also presented to the Solicitor General.
Appeal Procedure:	None (can pursue independent criminal or civil court action).
Citizen Participation:	By means of an appeal hearing to air a grievance. Hearings are public or in camera, at the discretion of the Board.
Frequency of Meetings:	Appeal hearings are held for four weeks each year.
Duration:	Continuing.
Contact Person:	William J. Nichols, Secretary - 427-3457.

LIQUOR LICENSING REVIEW COUNCIL

Authorization:	The Liquor Control Act 1980.
Purpose:	To act as a citizens' review council and through recommendations to the Alberta Liquor Control Board and to the Solicitor General, have a distinct influence on decisions and policies of liquor licensing in Alberta.
Method of Financing:	Separate funding through the Department of Solicitor General.
Membership: (All part-time)	George E. Sillito (Chairman) John E. McLean Ronald J. Adlington Raymond A. Canniff Jacqueline L. Eddy Walter J. Powell John L. Pye Sam Wong Gerhard A. Blum Hugh C. Craig Lloyd E. Dickson Diane E. Gaudette Albert R. Hober Henry Mah
Vacancies:	None.
Appointment Procedure:	O.C. 209/82.
Term of Office:	Varied - Membership comprise split term system.
Remuneration Arrangements:	Schedule 2 Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Transcripts of Panel Hearings; minutes of meetings and files, kept by the Council's Executive Secretary. Restricted to internal use.
Appeal Procedure:	Through s. 53-57 Liquor Control Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Average - one to four monthly.
Duration:	Continuing.
Contact Person:	G. Ernie Sillito, Chairman - 776-3887 Kenn Clark, Secretary to the Council - 422-1937.

ALBERTA RACING COMMISSION

Authorization:	The Racing Commission Act.
Purpose:	To administer The Racing Commission Act which concerns itself with the regulation and control of horse racing and racing tracks.
Method of Financing:	Primary source is Vote 5, Department of the Solicitor General (grant based on 4% of pari mutuel wagering). Secondary source is revenue received from track assessments, license fees and fines.
Membership: All part-time except Chairman)	Roy A. Farran (Chairman) Irven W. Parsons W.G. Pritchett Ken Amthor James C. Lelacheur Jack Sheckter Don J. Buchanan
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	Approved by Management Policy Cabinet Committee, August 1, 1983. Chairman is salaried senior Government official.
Records of Deliberations:	Records of hearings are kept on tapes. Annual report made to Legislature.
Appeal Procedure:	Second appeal to Commission for review of decision taken on appeal from decision of Stewards/Judges.
Citizen Participation:	Parties involved in a decision of the Commission may request a hearing and be present at the hearing.
Frequency of Meetings:	Regularly once a month and more frequently as circumstances require. (Usually two or three times monthly, and attendance at race meets is required.)
Duration:	Continuing.
Contact Person:	Norma J. Froelick, Commission Secretary - 297-6552.

DEPARTMENT OF TECHNOLOGY, RESEARCH AND TELECOMMUNICATIONS

ACCESS - Alberta Educational Communications Corporation

Alberta Government Telephones Commission

Alberta Research Council

ALBERTA EDUCATIONAL COMMUNICATIONS CORPORATION (ACCESS NETWORK)

BOARD OF DIRECTORS

Authorization:

Alberta Educational Communications Corporation Act.

Purpose:

To approve by-laws and set policy relating to the Alberta Educational Communications Corporation which may operate one or more broadcasting undertakings primarily devoted to the field of educational broadcasting; produce, acquire, sell, lease, distribute, exhibit or otherwise deal in programs and materials of an educational nature whether for use in broadcasting or otherwise, in accordance with directions made by the provincial authority; and acquire, prepare, publish, distribute and preserve, whether for a consideration or otherwise, any audiovisual materials, papers, periodicals and other literary matters of the Corporation.

Method of Financing:

Vote 4, Department of Technology, Research & Telecommunications.

Membership:
(All part-time except Chairman)

James R. Woroniuk (Chairman)
Donald Bahniuk
Eleanor Thomson
Clement E. Collins
John Kane
John E.V. Keast
Robert W. Labelle
John S. McKay
Director, Policy Branch, Dept. of Technology, Research & Telecommunications
Assistant Deputy Minister, Administrator - Program Services, Dept. of Advanced Education
Assistant Deputy Minister, Administrator - Cultural Development, Dept. of Culture
Assistant Deputy Minister, Administrator - Program Development, Dept. of Advanced Education

Vacancies:

One.

Appointment Procedure:

Lieutenant Governor in Council.

Term of Office:

The Lieutenant Governor in Council, in making appointments, prescribes the term of office, not to exceed three years. A director is eligible for reappointment for a second term of office, but not for a further term until the expiration of a period of three years after his second term has ended.

ALBERTA EDUCATIONAL COMMUNICATIONS CORPORATION (ACCESS) - Page 2

Term of Office: (continued)	The exceptions are the Chairman and any director who is an employee of the government (of which there will be not less than three and not more than four) who are eligible for reappointment for further terms of office, each not exceeding three years.
Remuneration Arrangements:	Prescribed by Board By-Law: Chairman - $250 per diem Members - $200 per diem.
Records of Deliberations:	Minutes of meetings are recorded and an annual report is submitted to the provincial authority each year. The authority then requests that it be laid before the Legislative Assembly, after which it becomes available to the general public.
Appeal Procedure:	N/A
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	About ten times per year.
Duration:	Permanent.
Contact Person:	Mrs. Roberta Gamble, Secretary to the Board - 451-7250.

ALBERTA GOVERNMENT TELEPHONES COMMISSION

Authorization:	Alberta Government Telephones Act.
Purpose:	To act as a public body responsible for the administration and operation of Alberta Government Telephones subject to the regulation of the Public Utilities Board.
Method of Financing:	Commercial Crown Corporation.
Membership: (All part-time except Chairman)	Harry B. Hobbs (Chairman) Allan F. Collins Bill A. Graham Fred S. Weatherup Roy A. Bickell John W. Burrows Vance A. MacNichol Don F. Baillie Hal M. Neldner Joe Szaszkiewicz Merv C. Leitch Don G. Skagen Jim R. McDonald
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Chairman and President are statutory appointments. The other members hold office at pleasure.
Remuneration Arrangements:	According to Schedule 1 - Part A of Order in Council 1175/80 (Committee Remuneration Order) and doubled as per Schedule 1 - Part A, Section 4.
Records of Deliberations:	Restricted minutes of meetings.
Appeal Procedure:	Some decisions may be appealed to the Public Utilities Board.
Citizen Participation:	Through the Public Utilities Board or to the Minister.
Frequency of Meetings:	Monthly or more frequently.
Duration:	Continuing.
Contact Person:	Mr. Harry B. Hobbs, Chairman - 425-3640.

ALBERTA RESEARCH COUNCIL

Authorization:

Alberta Research Council Act.

Purpose:

The Board of Directors is the main policy-making body of the Alberta Research Council which may conduct, on a scientific or engineering basis:

(a) research related to the utilization and upgrading of the natural resources of Alberta,

(b) research on new and improved technical processes and methods that are or might be used in Alberta industries,

(c) research on behalf or pursuant to agreements with persons, firms or organizations that wish to avail themselves of the expertise and facilities of the Alberta Research Council,

(d) basic and applied research in the natural sciences with the objective of improving the welfare and progress of urban and rural life in Alberta,

(e) research to ensure the effective application of technology developed by the Alberta Research Council in both the public and private sectors of Alberta.

Method of Financing:

Grant support through Vote 3, Department of Technology, Research and Telecommunications. Additional funding is generated through research contracts performed for Alberta government departments and agencies, private industry and federal government agencies. Approximately one-half of the budget is from the grant, while the remaining is through contract research.

Membership:
(All part-time)

F.D. Bradley, M.L.A. (Chairman)
Robert W. Stewart
Hon. Larry Shaben
Hon. Les Young
Clem W. Bowman
Gordon J. Kaplan
Richard K. Kerr
Roy O. Lindseth
Ian D.C. Newbould
John R. McDougall
Clay R. Iverson
Irene Teitz
George B. Miller
Michael A. Ward
Robert R. Watt

Vacancies:

None.

Appointment Procedure:

Lieutenant Governor in Council.

ALBERTA RESEARCH COUNCIL - Page 2

Term of Office:	Members from the universities and the private sector are appointed for a period of three years, and are eligible for one three-year reappointment. Cabinet Ministers and Members of the Legislative Assembly hold office for the term of the Government. The President of the Alberta Research Council is a continuing member of the Board.
Remuneration Arrangements:	According to Schedule 1 - Part A of O.C. 1175/80 (Committee Remuneration Order) for members. For Chairman, O.C. 675/83 plus travelling and living expenses.
Records of Deliberations:	Minutes of the meetings of the Board of Directors are recorded and distributed to the Board.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	There are four regular meetings of the Board of Directors per year; special meetings are held as required. The Executive Committee meets in each of the months the full Board does not meet.
Duration:	Continuing.
Contact Person:	Mrs. Dorothy M. Hollands, Corporate Secretary and Director of Public Relations - 438-1666.

DEPARTMENT OF TOURISM

No Agencies, Boards or Commissions

DEPARTMENT OF TRANSPORTATION AND UTILITIES

Alberta Electric Energy Marketing Agency
Alberta Resources Railway Corporation
Motor Transport Board

ALBERTA ELECTRIC ENERGY MARKETING AGENCY

Authorization:	Electric Energy Marketing Act.
Purpose:	To act as the principal agent or broker in connection with the averaging of electric energy costs at the interfaces of transmission and distribution in Alberta, with the objectives of achieving essential equality of electric energy costs entering distribution systems throughout Alberta and achieving the minimum practicable level of such energy costs.
Method of Financing:	Appropriation under the Department of Transportation and Utilities.
Membership: (Full-time)	James R. Dunstan (Chairman)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At the pleasure of the Lieutenant Governor in Council.
Remuneration Arrangements:	The Chairman is a salaried senior Government official.
Records of Deliberations:	No formal requirements.
Appeal Procedure:	None.
Citizen Participation:	N/A.
Frequency of Meetings:	N/A.
Duration:	Permanent.
Contact Person:	Miss Eileen Y. Fedor, Executive Director - 422-1722.

THE ALBERTA RESOURCES RAILWAY CORPORATION

Authorization:	The Alberta Resources Railway Corporation Act.
Purpose:	Generally, to construct, maintain and operate one or more railways within the province.
Method of Financing:	Vote 3, Department of Transportation & Utilities.
Membership: (All part-time except Managing Director)	Minister, Dept. of Transportation & Utilities Robert C. Elliott, M.L.A. Charles Anderson Harvey M. Alton Tom Mayson Hon. Ian C. Reid Provincial Treasurer Deputy Provincial Treasurer
Vacancies:	None.
Appointment Procedure:	Chairman, Vice-Chairman and Deputy Provincial Treasurer are statutory appointments. Other members are appointed by Order in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	The Managing Director is a salaried employee of the Corporation, whose remuneration is set by the Board. Directors are remunerated according to Schedule 1 - Part A of O.C. 1175/80 (Committee remuneration Order).
Records of Deliberations:	Minutes are distributed to the Board of Directors and copies sent to the Premier when considered necessary by the Chairman of the Board.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on Board.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Mr. C. Anderson - 427-3165.

ALBERTA MOTOR TRANSPORT BOARD

Authorization:	The Motor Transport Act (Alberta) Motor Vehicle Transport Act (Canada) National Transportation Act (Canada)
Purpose:	Broadly, to regulate the activities of public vehicles providing passenger and freight transportation services on Alberta Highways.
Method of Financing:	Vote 5, Department of Transportation.
Membership:	Carl Procuik (Chairman) Gordon I. Bellingham Roy N. McGregor Lou Hollinger Richard M. West John Banfield John Channon Norman Clauson
Vacancies:	The Motor Transport Act does not limit membership.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	Chairman and Vice-chairman are salaried senior Government officials. Part-time members are paid according to Schedule 1 - Part A of O.C. 1175/80, as amended (Committee Remuneration Order).
Records of Deliberations:	Weekly Board minutes are distributed to: Alberta Truck Association; Motor Vehicle Division; Solicitor General; Highway Patrol Division; J.P. Holden, Alberta Manager, Labour Canada; Director, Public Communications, Transportation; Board members; senior staff of Motor Transport Board and Motor Transport Branch.
Appeal Procedure:	An appeal lies from the Board to the Court of Appeal upon a question of jurisdiction or law.
Citizen Participation:	Any members of the public may attend any Stage 1 or Stage 2 hearing. Anyone, other than the parties concerned, who wishes to be heard must file as an intervenor.

ALBERTA MOTOR TRANSPORT BOARD - Page 2

Frequency of Meetings:	Stage 1 (evidence not under oath) - weekly. Stage 2 (quasi-court process, sworn evidence) - approximately 20 per year, of from one day to two week duration. "Show Cause" hearings under section 24, The Motor Transport Act (sworn testimony) - approximately 40-45 per year. Disciplinary Review Meetings - approximately every 6 weeks. (These are internal meetings to determine level of Board action to be taken for alleged contraventions of the Act.) Board Policy Meetings (internal) - approximately every 6 weeks.
Duration:	Continuing.
Contact Person:	C. Procuik - 340-5430 - Red Deer, Alberta.

TREASURY

Alberta Municipal Financing Corporation
Local Authorities Pension Board
Members of the Legislative Assembly Pension Plan Board
Public Service Management Pension Board
Public Service Pension Board
Special Forces Pension Board
Universities Academic Pension Board

ALBERTA MUNICIPAL FINANCING CORPORATION

Authorization:	Alberta Municipal Financing Corporation Act.
Purpose:	To assist municipal jurisdictions within the province to obtain capital funds at the lowest possible cost through access to capital markets which would not be available to them on an independent basis.
Method of Financing:	By sale of debentures.
Membership: (All part-time)	Allan F. Collins (Chairman) Allister J. McPherson Frederick G. Stewart Robert A. Splane Archie R. Grover Four representatives - Municipalities
Vacancies:	None.
Appointment Procedure:	Five members are appointed by the Lieutenant Governor in Council, while four others are elected at the Corporation's annual meeting by the relevant classes of shareholders. No person shall be elected or appointed to the board unless he is a Canadian citizen or lawfully admitted into Canada as a permanent resident and has been a resident of Alberta for at least one year. Not more than 3 employees of the government may be appointed to the board.
Term of Office:	For the five members appointed by the Lieutenant Governor in Council there is no set term of office. The remaining four members are elected on a staggered basis for a term of three years to ensure that no more than two of them are up for election in any one year.
Remuneration Arrangements:	The President and Chairman receives payment according to the board bylaws. All other members except government employees are remunerated for travelling expenses.
Records of Deliberations:	Minutes recorded but not published. Annual meeting for shareholders. Annual report distributed to those on mailing list and available upon request to general public.

ALBERTA MUNICIPAL FINANCING CORPORATION - Page 2

Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Generally five to seven per year.
Duration:	Continuing.
Contact Person:	H.H. Strohbach, General Manager 427-9711

LOCAL AUTHORITIES PENSION PLAN BOARD

Authorization:	The Local Authorities Pension Plan Act.
Purpose:	To conduct the hearing of appeals and to provide advice on pension plan matters to the Minister.
Method of Financing:	Vote 5, Treasury
Membership:	Jerry E. Faries (Chairman) Ken Balkwill Bev Orieux Allan F. Collins Harold J. Elliott Allan Womack A. Gunter Bruckner
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 1175/80, Schedule 1, Part B.
Records of Deliberations:	Minutes recorded but not published.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal against that decision to the board under Part 6 of the Local Authorities Pension Plan Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.G. Heisler 427-3052

MEMBERS OF THE LEGISLATIVE ASSEMBLY PENSION PLAN BOARD

Authorization:	Members of the Legislative Assembly Pension Plan Act.
Purpose:	To conduct the hearing of appeals and to provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 5, Treasury
Membership: (All part-time)	J.E. Faries (Chairman) A.F. Collins, Alberta Treasury D. Harford A.O. Olsen, Dept. of Agriculture C.J. Roth, Dept. of Economic Development & Trade
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of the Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 1175/80, Schedule 1, Part B.
Records of Deliberations:	Minutes recorded but not published.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal that decision to the board under Part 6 of the Members of the Legislative Assembly Pension Plan Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.G. Heisler 427-3052

PUBLIC SERVICE MANAGEMENT PENSION PLAN BOARD

Authorization:	The Public Service Management Pension Plan Act.
Purpose:	To conduct the hearing of appeals and provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 5, Treasury
Membership: (All part-time)	J.E. Faries (Chairman) Don Harford Allan F. Collins Art O. Olson J. Clarence Roth
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 1175/80, Schedule 1, Part B.
Records of Deliberations:	Minutes recorded but not published.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal against that decision to the board under Part 6 of the Public Service Management Pension Plan Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.G. Heisler 427-3052

PUBLIC SERVICE PENSION PLAN BOARD

Authorization:	The Public Service Pension Plan Act.
Purpose:	To conduct the hearing of appeals and provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 5, Treasury.
Membership: (All part-time)	J.E. Faries (Chairman) P. Leroy Morgan Clifford A. Craig Allan F. Collins Gilbert Heise
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of the Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 1175/80, Schedule 1, Part B.
Records of Deliberations:	Minutes recorded but not published.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal that decision to the board under Part 6 of the Public Service Pension Plan Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.G. Heisler 427-3052

SPECIAL FORCES PENSION PLAN BOARD

Authorization:	The Special Forces Pension Plan Act.
Purpose:	To conduct the hearing of appeals and to provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 5, Treasury
Membership: (All part-time)	J.E. Faries (Chairman) Norm E. Koch Sidney Shields G. Ed Witherden John A. Pare Allan F. Collins Don Attridge
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 1175/80, Schedule 1, Part B.
Records of Deliberations:	Minutes recorded but not published.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal that decision to the board under Part 6 of the Special Forces Pension Plan Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.G. Heisler 427-3052

UNIVERSITIES ACADEMIC PENSION PLAN BOARD

Authorization:	The Universities Academic Pension Plan Act.
Purpose:	To conduct the hearing of appeals and to provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 5, Treasury
Membership: (All part-time)	J.E. Faries (Chairman) J. Alan Rae Larry Eberlein Harvey A. Buckmaster Eugene E. Falkenberg Allan F. Collins D. Ronald Franklin Henry N. Anderson Brian H. McDonald
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure of the Lieutenant Governor in Council.
Remuneration Arrangements:	Order in Council 1175/80, Schedule 1, Part B.
Records of Deliberations:	Minutes recorded but not published.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal against that decision to the board under Part 6 of the Universities Academic Pension Plan Act.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	A.G. Heisler - 427-3052

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